



**SOUTH HILL TOWN COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, JANUARY 12, 2026, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ [southhill@southhillva.org](mailto:southhill@southhillva.org)

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
  - A. Welcome, Invocation, and Pledge of Allegiance
  - B. Call to Order
  - C. Roll Call
- II. Approval of Agenda – January 12, 2026
- III. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- IV. Administrative Reports
  - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
    - 1. Minutes
      - a. December 15, 2025 Regular Meeting
      - b. December 15, 2025 Special Meeting
    - 2. Monthly Financial Report
  - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
    - 1. Town Manager Report
      - a. Town Hall Audio/Visual Upgrades
      - b. South Hill Town Council Code of Ethics
  - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
    - 1. Police Report
    - 2. Fire Department Report
    - 3. Municipal Services Report
    - 4. Parks, Facilities, and Grounds Report
      - a. Facilities Reservation Calendar
    - 5. Code Compliance Report
      - a. Monthly Report
      - b. Dilapidated Properties
    - 6. Business Development Report
    - 7. Human Resources Report
- V. Other Business

VI. Adjournment

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This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Mike Moody, Mayor  
Randy Crocker  
Jenifer Freeman-Hite  
Delores Luster  
Michael Smith

Gavin Honeycutt, Vice Mayor  
Lillie Feggins-Boone  
Ashley C. Hardee  
Carl L. Sasser, Jr.

Staff

Keli Reekes, Town Manager  
Leanne Patrick Feather, Clerk of Council  
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
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**Administrative Reports**  
South Hill Town Council Meeting  
January 12, 2026

- A. Consent Agenda
- B. Items for Approval
- C. Reports to Accept as Presented

# **Consent Agenda**

South Hill Town Council Meeting  
January 12, 2026

1. Minutes
  - a. December 15, 2025 Regular Meeting
  - b. December 15, 2025 Special Meeting
2. Monthly Financial Report



## **SOUTH HILL TOWN COUNCIL**

### **REGULAR MEETING MINUTES**

**MONDAY, DECEMBER 15, 2025, 7:00 P.M.**

The regular monthly meeting of the South Hill Town Council was held on Monday, December 15, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

#### **I. OPENING**

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

##### **A. Council Members**

Randy Crocker  
Ashley Hardee  
Carl Sasser, Jr.

Lillie Feggins-Boone  
Gavin Honeycutt  
Michael Smith

Jenifer Freeman-Hite  
Delores Luster

##### **B. Staff in Attendance**

Keli Reekes, Town Manager  
Ryan Durham, Interim Chief of Police  
Kristine Martin, Human Resources Mgr.

C. J. Dean, Dir. Municipal Services  
Leanne Feather, Admin. Asst./Clerk  
Dahlis Morrow, Dir. of Fin. & Admin.

#### **II. APPROVAL OF AGENDA**

A motion was made by Councilor Luster, second by Councilor Hardee, to approve the agenda for December 15, 2025. The motion carried unanimously.

#### **III. SPECIAL RECOGNITIONS: RETIREMENTS**

##### **A. Ricky Baskerville, Public Works: 31 Years of Services**

Mayor Moody commended Mr. Baskerville for his 31 years of service to the Town, noting that during his tenure he served as a trash truck driver and worked with the street crew in maintaining vital infrastructure. Mr. Baskerville was presented with a plaque in recognition of his service.

##### **B. Lt. Tony Solomon, Police Department: 27 Years of Service**

Mayor Moody commended Lt. Solomon for his 27 years of service to the Town, noting the many accolades he achieved during his tenure with the Police Department. Lt. Solomon was presented with a plaque in recognition of his service.

#### **IV. CITIZENS TO ADDRESS COUNCIL**

At this time, the following citizens addressed Council:

- **Wade Crowder** commended Town staff, expressed concerns regarding free speech at Town Council meetings, and addressed concerns related to the homeless population amid cold weather conditions.
- **Paul Duffer** expressed concerns regarding the cost of the Christmas lights in Centennial Park and the Town's process for addressing dilapidated properties.

Further discussion included Mayor Moody requesting that Town Manager Keli Reekes provide an update on Hometown Christmas festivities in her Town Manager's Report.

## V. ADMINISTRATIVE REPORTS

### A. Consent Agenda

#### 1. Minutes

- a. **November 10, 2025 Regular Meeting**
- b. **November 10, 2025 Special Meeting**

#### 2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$700.00
Checking Accounts	\$864,920.34
Investments	\$30,931,834.86
Restricted/Committed Funds	\$2,596,755.11
Total of all Funds	\$34,394,210.31

**A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, to approve the Consent Agenda. The motion carried unanimously.**

### B. Items for Approval

#### 1. Town Manager Report

##### a. Police Department Renovation Project Update

Mrs. Reekes reported that the Town contracted with Moseley Designs to prepare a proposal and site plan for renovating the former Workforce Center for use as the future South Hill Police Department. The total estimated project budget is \$10,071,203. Mrs. Reekes noted that while a detailed budget discussion will occur during the Town's FY27 budget process, staff is requesting authorization to proceed with the design phase, as funding for design is included in the current capital budget.

Further discussion by Town Council included Mrs. Reekes clarifying the Interim Chief's involvement in the process, as well as the pursuit of financing options and grant opportunities.

**A motion was made by Councilor Luster, second by Councilor Sasser to authorize the Town Manager to proceed with the design phase of the South Hill Police Department renovation project. The motion passed unanimously via roll call vote as follows:**

Councilor Crocker – Aye  
Councilor Freeman-Hite – Aye  
Vice Mayor Honeycutt – Aye  
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye  
Councilor Hardee – Aye  
Councilor Luster – Aye  
Councilor Smith – Aye

**b. Resolution Approving Funding and Use Agreement**

Mrs. Reekes reported that Town Council and the South Hill Community Development Association have been approached by the Lake Gaston Soccer Association (LGSA) regarding assistance with the development and improvement of LGSA-owned property known as the South Hill Soccer Complex, including potential public improvements. She noted that a draft Funding and Use Agreement is included in the agenda packet for Council's review and consideration.

**A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee** to adopt the resolution approving the use agreement with the South Hill Community Development Association, Inc. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye  
Councilor Freeman-Hite – Aye  
Vice Mayor Honeycutt – Aye  
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye  
Councilor Hardee – Aye  
Councilor Luster – Aye  
Councilor Smith – Aye

**c. Hometown Christmas Updates**

Mrs. Reekes reported that Hometown Christmas was successful and addressed previously expressed concerns regarding the cost of holiday lighting in Centennial Park. She noted that Town staff raised \$23,500 in five weeks and that the event resulted in a net cost of approximately \$24,000 to the Town. Mrs. Reekes also reported incidents of vandalism and theft at Centennial Park, including cut wires and stolen strands of Christmas lights.

Further discussion by Town Council included consideration of adding additional security cameras at Centennial Park and questions regarding restroom accessibility at the park.

**2. Director of Municipal Services Report**

**a. Bulk Water Dispensing Station**

Director of Municipal Services C. J. Dean reported that the Town received sealed bids for the Bulk Water Dispensing Station project. Concrete Foundations, Inc. submitted the lowest bid in the amount of \$95,000 for labor and materials, in accordance with the advertised Invitation for Bid. He noted that bids were quantity-priced to cover labor, materials, and installation of the new station. Additional bids were received from H.G. Reynolds Construction in the amount of \$139,046 and Smiley's Construction in the amount of \$189,000.

**A motion was made by Councilor Hardee, second by Councilor Smith** to award the Bulk Water Dispensing Station to Concrete Foundations, Inc. as submitted by sealed bids on December 2, 2025, in the amount of \$95,000, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye  
Councilor Freeman-Hite – Aye  
Vice Mayor Honeycutt – Aye

Councilor Feggins-Boone – Aye  
Councilor Hardee – Aye  
Councilor Luster – Aye

**b. Parker Park Sewer Lift Station and Force Main**

Mr. Dean reported that the Town received sealed bids for the Parker Park Sewer Lift Station and Force Main project. Smiley's Construction submitted the lowest bid in the amount of \$1,689,143.12 for labor and materials, in accordance with the advertised Invitation for Bid. He noted that bids were quantity-priced to cover labor, materials, and installation of the new water lines. Additional bids were received from H.G. Reynolds Construction in the amount of \$1,750,302 and Concrete Foundations, Inc. in the amount of \$3,084,923.

Further discussion by Town Council included Mr. Dean explaining that the current station is outdated and in need of replacement, and that the project is projected to begin in spring 2026 and last approximately 15 months.

**A motion was made by Councilor Smith, second by Councilor Freeman-Hite** to award the Parker Park sewer Lift Station and Force Main to Smiley's Construction as submitted by sealed bids on December 2, 2025, in the amount of \$ 1,689,143.12, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye  
Councilor Freeman-Hite – Aye  
Vice Mayor Honeycutt – Aye  
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye  
Councilor Hardee – Aye  
Councilor Luster – Aye  
Councilor Smith – Aye

**C. Reports to Accept as Presented**

For efficiency, the following reports for November 2025 were presented as a group to accept as presented.

**1. Police Report**

Interim Chief of Police Ryan Durham submitted the monthly police report. He reported there were 256 Activity incidents, 42 reportable criminal offenses, 642 calls for service, and \$10,270 in property recovered. Other miscellaneous items included 390 training hours and 70 warrants issued. Administrative news was shared.

**2. Municipal Services Report**

C. J. Dean submitted the Municipal Services report on the following:

- Water leak repairs, leaf collection, and Christmas decoration efforts.
- Projects under construction.
- Easement acquisition efforts.

**3. Parks, Facilities and Grounds**

Jason Houchins submitted the Parks, Facilities and Grounds report on the following:

- Hometown Christmas efforts in Centennial Park.
- Parker Park light installation to begin soon.
- Continued planning for Town Hall renovations.



- Landscaping updates at Library and Market Square.
- Light repairs at Shalag Industry.

#### 4. Code Compliance Report

##### a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	48
Permits Issued	24
Fees Collected	\$24,586.89
UEZ Exemption	\$0
Rehab Exemption	\$0
General Exemption	\$123.42
Work Value	\$7,251,437

There were no new business licenses issued in November.

##### c. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

#### 5. Business Development Report

Brent Morris submitted the Business Development report on the following:

- Working with local property owners utilizing Town incentives.
- Continued efforts for new business recruitment.
- Hometown Christmas planning efforts.

#### 6. Human Resources Report

Kristine Martin submitted the Human Resources report on the following:

- Mock Virginia Occupational Safety & Health inspection.
- Retirement of Lt. Tony Solomon of the Police Department.
- Recruitment efforts in Parks, Public Works, and Waste Water.

**A motion was made by Councilor Feggins-Boone, second by Councilor Luster to approve the reports as presented. The motion carried unanimously.**

## VI. APPOINTMENTS

### A. South Hill Community Development Association

Mayor Moody reported that L.J. Dornak's term on the Community Development Association will expire on December 31, 2025, and Mr. Dornak has declined to seek reappointment. He further reported that Ashley Lipscomb has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029. Mayor Moody also reported that Tammy Manning's term on the Community Development Association will expire on December 31, 2025, and that Mrs. Manning has declined to seek reappointment. Deborah Gosney has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

**A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee** to approve the appointments of Ashley Lipscomb and Deborah Gosney to the Community Development Association for four-year terms beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

**B. South Hill Industrial Development Authority**

Mayor Moody reported that Tyler Howerton has resigned from the Industrial Development Authority. He further reported that Alyssa Harper-Hayes has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

Further discussion included Vice Mayor Honeycutt raising concerns regarding Mrs. Harper-Hayes's status as a realtor. Mrs. Reekes assured Council that Mrs. Harper-Hayes will abstain from any votes involving real estate transactions.

**A motion was made by Councilor Feggins-Boone, second by Councilor Hardee** to approve the appointment of Alyssa Harper-Hayes to the Industrial Development Authority for a four-year term beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

**C. Southside Planning District Commission**

Mayor Moody reported that Kim Callis's term on the Southside Planning District Commission will expire on December 31, 2025, and that Mr. Callis has declined to seek reappointment. He further reported that Town Manager Keli Reekes has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

**A motion was made by Councilor Feggins-Boone, second by Councilor Hardee** to approve the appointment of Town Manager Keli Reekes to the Southside Planning District Commission for a four-year term beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

**D. Roanoke River Rails to Trails**

Mayor Moody reported that C. J. Dean's annual term on the Roanoke River Rails-to-Trails Committee will expire on December 31, 2025, and that Mr. Dean has agreed to serve an additional one-year term beginning January 1, 2026, and ending December 31, 2026.

**A motion was made by Councilor Sasser, second by Councilor Luster** to approve the reappointment of C.J. Dean to the Roanoke River Rails-to-Trails Committee for a one-year term beginning January 1, 2026, and ending December 31, 2026. The motion carried unanimously.

**E. South Hill Planning Commission**

Mayor Moody reported that Tammy Manning's term on the South Hill Planning Commission will expire on December 31, 2025, and that Mrs. Manning has agreed to serve an additional four-year term beginning January 1, 2026, and ending December 31, 2029. He also reported that Mike Sparkman's term on the South Hill Planning Commission will expire on December 31, 2025, and that Mr. Sparkman has agreed to serve an additional four-year term beginning January 1, 2026, and ending December 31, 2029.

**A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee** to approve the reappointments of Tammy Manning and Mike Sparkman to the South Hill Planning

Commission for four-year terms beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

## **VII. OTHER BUSINESS**

Discussion included several Councilors commending Town staff for their work on Hometown Christmas on short notice, and Mayor Moody sharing a holiday message.

## **VIII. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:46 p.m.

## **VALIDATION**

Minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Leanne Feather, Clerk of Council

\_\_\_\_\_  
W.M. Moody, Mayor



## SOUTH HILL TOWN COUNCIL

### SPECIAL MEETING MINUTES

MONDAY, DECEMBER 15, 2025, 6:00 P.M.

A special meeting of the South Hill Town Council was held on Monday, December 15, 2025 at 6:00 p.m. at the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The meeting was held to discuss the following: personnel matter.

#### 1. CALL TO ORDER

The Honorable Mayor Mike Moody called the special meeting to order at 6:00 p.m.

#### 2. ROLL CALL

Mayor Moody called upon Clerk Leanne Feather to call the roll, which was as follows:

##### A. Council Members

Randy Crocker  
Ashley Hardee  
Carl L. Sasser, Jr.

Lillie Feggins-Boone  
Gavin Honeycutt  
Michael Smith

Jenifer Freeman-Hite  
Delores Luster

Human Resources Manager Kristine Martin was also in attendance.

#### 3. CLOSED SESSION

##### Pursuant to Virginia Code § 2.2-3711 A(1)

Pursuant to Virginia Code § 2.2-3711 A(1), and on **motion of Vice Mayor Honeycutt and second of Councilor Luster**, the South Hill Town Council entered into Closed Session to discuss the following matters as permitted by Virginia Code § 2.2-3711 A(1), matter involving discussion of the Town Manager's annual performance review. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

#### 4. OPEN SESSION

**A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee**, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

##### RESOLUTION CERTIFYING CLOSED SESSION

**A motion was made by Councilor Hardee, second by Councilor Luster**, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS**, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED**, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Crocker-Aye  
Councilor Freeman-Hite-Aye  
Vice Mayor Honeycutt-Aye  
Councilor Sasser-Aye

Councilor Feggins-Boone-Aye  
Councilor Hardee-Aye  
Councilor Luster-Aye  
Councilor Smith-Aye

**A motion was made by Councilor Sasser, second by Councilor Hardee**, to approve the addendum to the Town Manager's contract. The motion passed via **roll call** as follows:

Councilor Crocker-Aye  
Councilor Freeman-Hite-Aye  
Vice Mayor Honeycutt-Aye  
Councilor Sasser-Aye

Councilor Feggins-Boone-Aye  
Councilor Hardee-Aye  
Councilor Luster-Aye  
Councilor Smith-No

## 5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the special meeting at 6:40 p.m.

## VALIDATION

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Leanne Feather, Clerk of Council

\_\_\_\_\_  
W.M. Moody, Mayor



**STATEMENT OF CASH ACCOUNTABILITY**  
November 25

<u>Institution</u>	<u>Description</u>	<u>Rate</u>	<u>Previous Year Balance</u>	<u>Current Balance</u>
<b>Cash</b>				
	Petty Cash		\$750.00	\$700.00
<b>SUB TOTAL</b>			<b><u>\$750.00</u></b>	<b><u>\$700.00</u></b>
<b>Checking Accounts</b>				
First Citizens Bank	General Fund Checking	0.30%	\$6,015,048.47	\$2,338,815.89
First Citizens Bank	PD Cash Account	0.30%	\$14,507.09	\$12,489.65
<b>SUB TOTAL</b>			<b><u>\$6,029,555.56</u></b>	<b><u>\$2,351,305.54</u></b>
<b>Investments</b>				
LGIP	General Investment	4.35%	\$0.00	\$1,100,981.27
First Citizens Investment	General Investment	4.80%	\$8,661,985.53	\$9,040,821.78
VIP	1-3 Year High Quality Bond	4.78%	\$10,494,643.84	\$11,005,316.59
VIP	Stable Liquidity	4.78%	\$8,728,012.91	\$7,898,669.50
<b>SUB TOTAL</b>			<b><u>\$27,884,642.28</u></b>	<b><u>\$29,045,789.14</u></b>
<b>Restricted Funds</b>				
Atlantic Union Bank	Construction	0.50%	\$2,547,579.73	\$2,560,343.88
First Citizens Bank	Federal Forfeiture Funds	0.10%	\$26,104.26	\$26,130.37
Benchmark Community Bank	State Forfeiture Funds	2.33%	\$7,803.78	\$11,337.09
<b>SUB TOTAL</b>			<b><u>\$2,581,487.77</u></b>	<b><u>\$2,597,811.34</u></b>
<b>TOTAL OF ALL FUNDS</b>			<b><u>\$36,496,435.61</u></b>	<b><u>\$33,995,606.02</u></b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1011-0401	CURRENT TAXES - REAL	2,345,370.88	3,000,000.00	22.44	2,955,434.54	-44,565.46
10-2-1011-0402	DELINQUENT TAXES-REAL	18,506.10	15,000.00	0	0	-15,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	65,025.57	65,000.00	0.00	88,836.69	23,836.69
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0.00	203.07	203.07	203.07
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	1,485,589.09	2,300,000.00	4,680.95	1,256,405.26	-1,043,594.74
10-2-1013-0404	PPTRA REIMBURSEMENT	0	113,068.00	0	113,068.11	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	267.58	20,000.00	449.85	1,857.83	-18,142.17
10-2-1016-0411	INTEREST - ALL PROP. TAXES	783.22	25,000.00	771.75	4,955.53	-20,044.47
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,704.54	125,000.00	9,499.70	38,290.59	-86,709.41
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	14,604.49	158,000.00	14,440.49	78,260.00	-79,740.00
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	2,459.43	35,000.00	0	9,677.73	-25,322.27
10-2-1022-0415	FRANCHISE TAX	0	0.00	0	660.18	660.18
10-2-1022-0416	MEALS TAX	283,116.74	2,500,000.00	288,220.55	1,249,509.92	-1,250,490.08
10-2-1022-0417	LODGING TAX	87,567.84	860,000.00	58,437.80	442,464.52	-417,535.48
10-2-1022-0418	CIGARETTE TAX	15,795.00	200,000.00	11,250.00	74,720.00	-125,280.00
10-2-1023-0415	BUSINESS LICENSE	182.30	1,100,000.00	3,174.33	39,000.97	-1,060,999.03
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	3.48	4,000.00	0	351.94	-3,648.06
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	259.48	45,000.00	633.25	2,501.18	-42,498.82
10-2-1026-0422	BANK STOCK TAXES	0	240,000.00	0	0	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	5,539.58	10,000.00	2,413.52	6,853.01	-3,146.99
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	30.86	500.00	276.58	665.97	165.97
10-2-1033-0435	BUILDING PERMITS	1,387.58	80,000.00	11,474.47	515,010.96	435,010.96
10-2-1041-0436	COURT FINES/FORFEITURES	6,253.85	45,000.00	0	16,089.78	-28,910.22
10-2-1041-0437	PARKING FINES	5.00	150.00	0	150.00	0.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	500.00	0	200.00	-300.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	-36,961.43	0.00	0	61,973.16	61,973.16
10-2-1051-0439	INTEREST ON DEPOSITS	108,079.13	400,000.00	0	440,496.07	40,496.07
10-2-1051-0440	INCOME AND OTHER	8,583.97	0.00	0	-13,146.80	-13,146.80
10-2-1052-0444	RAILROAD LEASES	0	500.00	0	0	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	40,431.19	0.00	-119.44	-119.44	-119.44
10-2-1060-0445	WASTE COLL & DISP FEES	91,137.80	530,000.00	33,922.10	203,696.18	-326,303.82
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	0	1,000.00	200.00	2,300.00	1,300.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,415.91	10,000.00	1,038.98	6,492.99	-3,507.01
10-2-1068-0458	CHARGES FOR COPIES	95.00	500.00	232.70	432.70	-67.30
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	5,062.35	60,400.00	4,237.55	17,812.03	-42,587.97
10-2-1068-0460	PARKER PARK INCOME	0	0.00	0	100.00	100.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	2,700.00	10,000.00	0	5,200.00	-4,800.00
10-2-1068-0462	CENTENNIAL AMPHITHEATER INCOME	0	0.00	250.00	250.00	250.00
10-2-1068-0463	MISCELLANEOUS REVENUES	1,375.41	10,000.00	2,600.94	10,238.26	238.26

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1068-0464	EXPENSES-REIMBURSED	0	2,500.00	0	5,311.32	2,811.32
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	19,776.00	50,000.00	0	66,943.56	16,943.56
10-2-1068-0472	CANCEL PRIOR YEAR A/P	0	0.00	8,634.89	204,640.61	204,640.61
10-2-1068-0473	MISC REVENUE - DMV STOPS	40.00	5,000.00	0	280.00	-4,720.00
10-2-1068-0476	ECONOMIC INCENTIVES	0	2,180,000.00	0	0	-2,180,000.00
10-2-1069-0465	MISC.RECOVERED COST	1,200.00	25,000.00	0	7,216.50	-17,783.50
10-2-1069-0467	WATER/SEWER ADMIN FEES	0	162,500.00	0	0	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	1,000.00	4,000.00	0	0	-4,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	0	150.00	0	0	-150.00
10-2-2070-0474	RENTAL VEHICLE TAX	5,833.90	55,000.00	4,451.49	30,182.22	-24,817.78
10-2-2070-0475	SALES & USE TAX	153,805.84	850,000.00	74,953.33	497,176.30	-352,823.70
10-2-2070-0477	STREET & HIGHWAY REVENUE	522,239.68	1,800,000.00	539,010.50	1,078,021.00	-721,979.00
10-2-2070-0479	FIRE PROGRAMS FUND	0	25,000.00	0	26,250.00	1,250.00
10-2-2071-0431	DRUG FINE MONEY	0	100,000.00	0	0	-100,000.00
10-2-2071-0432	E-SUMMONS	380.53	4,000.00	7,260.75	15,512.31	11,512.31
10-2-3071-0480	POLICE DEPT. GRANT	5,056.89	36,000.00	5,003.71	94,212.77	58,212.77
10-2-3071-0484	ARTS COUNCIL GRANT	0	4,500.00	0	0	-4,500.00
10-2-4073-0579	INSURANCE RECOVERIES	7,863.65	20,000.00	16,556.36	127,513.04	107,513.04
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	5,596,847.00	0	0	-5,596,847.00
10-2-9000-0201	OVERPAYMENTS	225.34	0.00	11.58	426.73	426.73
<b>GENERAL FUND Revenue Totals</b>		<b>5,281,793.77</b>	<b>22,884,115.00</b>	<b>1,104,194.19</b>	<b>9,784,579.29</b>	<b>-13,099,535.71</b>



## INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-0-0000-0000	GENERAL FUND:	0	0	0	0	0
10-1-0000-1000	GENERAL GOVERNMENT ADMINIST.	0	0	0	0	0
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	800.00	9,600.00	800.00	4,000.00	5,600.00
10-1-0100-1303	COUNCIL FEES	3,200.00	38,400.00	3,200.00	16,000.00	22,400.00
10-1-0100-1305	PLANNING COMMISSION FEES	300.00	5,040.00	860.00	1,160.00	3,880.00
10-1-0100-2001	FICA	332.01	4,058.00	374.85	1,634.04	2,423.96
10-1-0100-2009	UNEMPLOYMENT INSURANCE	4.54	50.00	4.06	19.32	30.68
10-1-0100-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	200.00	280.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	3,508.00	0	3,508.00	0.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	3,500.00	0	3,609.00	-109.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	401.34	750.00	134.09	190.98	559.02
	<b>0100 MAYOR &amp; TOWN COUNCIL</b>	<b>5,077.89</b>	<b>70,386.00</b>	<b>5,413.00</b>	<b>30,321.34</b>	<b>40,064.66</b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	17,092.89	313,136.00	17,730.19	108,052.99	205,083.01
10-1-0101-1002	SALARIES OVERTIME	8.27	0.00	15.14	15.14	-15.14
10-1-0101-2001	FICA	1,275.77	23,955.00	1,305.30	8,223.41	15,731.59
10-1-0101-2003	RETIREMENT	3,027.69	66,729.00	4,350.04	24,055.47	42,673.53
10-1-0101-2005	MEDICAL PLANS	7,205.36	36,976.00	3,636.72	13,410.22	23,565.78
10-1-0101-2006	GROUP LIFE INSURANCE	124.03	4,102.00	226.46	1,245.53	2,856.47
10-1-0101-2007	DISABILITY INSURANCE	188.38	1,790.00	97.28	2,158.57	-368.57
10-1-0101-2009	UNEMPLOYMENT INSURANCE	8.96	60.00	0	4.82	55.18
10-1-0101-2010	WORKERS COMPENSATION	0	125.00	0	123.00	2.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	418.03	4,500.00	765.86	2,483.73	2,016.27
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	6,659.79	115,000.00	19,233.91	106,080.90	8,919.10
10-1-0101-5201	POSTAGE	3,500.00	25,000.00	6,117.99	14,572.33	10,427.67
10-1-0101-5203	TELECOMMUNICATIONS	949.82	15,600.00	3,992.74	12,274.26	3,325.74
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	135.00	3,169.84	1,830.16
10-1-0101-5801	DUES AND SUBSCRIPTIONS	712.50	18,100.00	206.91	2,152.72	15,947.28
10-1-0101-5804	DEPARTMENTAL SUPPLIES	616.33	33,000.00	868.89	8,483.25	24,516.75
10-1-0101-5805	CIGARETTE STAMPS	0	10,478.00	0	704.70	9,773.30
10-1-0101-5806	DMV STOP EXPENSE	0	4,500.00	0	0	4,500.00
10-1-0101-5808	IT SERVICE & MAINTENANCE	0	47,932.00	0	5,690.00	42,242.00
<b>0101 FINANCE AND ADMINISTRATION</b>		<b>41,787.82</b>	<b>725,983.00</b>	<b>58,682.43</b>	<b>312,900.88</b>	<b>413,082.12</b>

## INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	10,230.77	137,000.00	10,538.46	64,415.39	72,584.61
10-1-0102-1001	SALARIES	0	64,000.00	5,282.39	32,227.38	31,772.62
10-1-0102-1010	VEHICLE ALLOWANCE	600.00	7,200.00	2,100.00	4,800.00	2,400.00
10-1-0102-2001	FICA	836.63	15,927.00	1,247.47	7,605.32	8,321.68
10-1-0102-2003	RETIREMENT	2,361.86	42,833.00	3,659.94	20,210.44	22,622.56
10-1-0102-2005	MEDICAL PLANS	2,345.91	20,175.00	3,670.61	10,664.55	9,510.45
10-1-0102-2006	GROUP LIFE INSURANCE	74.26	2,633.00	193.72	1,065.46	1,567.54
10-1-0102-2007	DISABILITY INSURANCE	105.84	1,130.00	79.67	479.53	650.47
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0102-2010	WORKERS COMPENSATION	0	105.00	0	105.00	0.00
10-1-0102-2011	CELL PHONE ALLOWANCE	75.00	900.00	75.00	375.00	525.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	143.78	4,856.22
10-1-0102-5801	DUES & SUBSCRIPTIONS	0	1,000.00	0	880.82	119.18
10-1-0102-5804	DEPARTMENTAL SUPPLIES	0	874.00	279.05	543.80	330.20
<b>0102 TOWN MANAGER</b>		<b>16,630.27</b>	<b>298,817.00</b>	<b>27,126.31</b>	<b>143,516.47</b>	<b>155,300.53</b>

## INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	9,835.14	131,857.00	10,142.84	62,041.67	69,815.33
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	7,200.00	553.84	3,046.12	4,153.88
10-1-0103-2001	FICA	801.66	10,638.00	829.90	5,046.28	5,591.72
10-1-0103-2003	RETIREMENT	2,270.52	28,099.00	2,341.56	12,878.58	15,220.42
10-1-0103-2005	MEDICAL PLANS	1,489.23	6,987.00	562.39	3,919.63	3,067.37
10-1-0103-2006	GROUP LIFE INSURANCE	71.39	1,727.00	129.66	713.13	1,013.87
10-1-0103-2007	DISABILITY INSURANCE	101.94	600.00	52.49	316.46	283.54
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0103-2010	WORKERS COMPENSATION	0	839.00	0	839.00	0.00
10-1-0103-5203	TELECOMMUNICATIONS	48.60	800.00	61.10	503.78	296.22
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	1,000.00	0	0	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	1,000.00	0	0	1,000.00
10-1-0103-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
<b>0103 DIRECTOR OF MUNICIPAL SERVICES</b>		<b>15,172.32</b>	<b>191,767.00</b>	<b>14,673.78</b>	<b>89,304.65</b>	<b>102,462.35</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	6,973.84	94,660.00	7,281.54	44,873.85	49,786.15
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	7,200.00	553.84	3,046.12	4,153.88
10-1-0104-2001	FICA	573.05	7,792.00	598.84	3,660.35	4,131.65
10-1-0104-2003	RETIREMENT	1,069.42	20,172.00	1,935.86	10,774.66	9,397.34
10-1-0104-2005	MEDICAL PLANS	2,263.22	8,668.00	1,503.84	4,501.76	4,166.24
10-1-0104-2006	GROUP LIFE INSURANCE	50.62	1,240.00	93.08	511.94	728.06
10-1-0104-2007	DISABILITY INSURANCE	73.72	440.00	38.38	231.80	208.20
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0104-2010	WORKERS COMPENSATION	0	51.00	0	51.00	0.00
10-1-0104-2011	CELL PHONE ALLOWANCE	75.00	900.00	75.00	375.00	525.00
10-1-0104-5203	TELECOMMUNICATIONS	316.01	800.00	40.01	200.05	599.95
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	0	2,000.00	0	74.11	1,925.89
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	500.00	350.00	350.00	150.00
10-1-0104-5803	MARKETING	0	35,000.00	1,542.00	30,099.03	4,900.97
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
10-1-0104-5805	SITE READINESS	0	20,000.00	0	1,750.00	18,250.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	190.00	90,500.00	0	4,190.84	86,309.16
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	0	100,000.00	31,000.00	46,618.08	53,381.92
<b>0104 BUSINESS DEVELOPMENT DEPT</b>		<b>12,138.72</b>	<b>390,943.00</b>	<b>45,012.39</b>	<b>151,308.59</b>	<b>239,634.41</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0105-1000	HUMAN RESOURCES SALARY	7,144.62	96,880.00	7,452.30	45,898.47	50,981.53
10-1-0105-1001	INCENTIVE PAY	0	68,000.00	0	0	68,000.00
10-1-0105-2001	FICA	530.98	7,411.00	505.30	3,249.74	4,161.26
10-1-0105-2003	RETIREMENT	1,095.60	20,645.00	1,981.24	11,027.23	9,617.77
10-1-0105-2005	MEDICAL PLANS	2,928.50	10,576.00	2,070.54	5,509.70	5,066.30
10-1-0105-2006	GROUP LIFE INSURANCE	51.86	1,269.00	95.26	523.93	745.07
10-1-0105-2007	DISABILITY INSURANCE	75.42	350.00	39.22	236.83	113.17
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	60.00	0	0	60.00
10-1-0105-2010	WORKERS COMPENSATION	0	49.00	0	49.00	0.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	388.75	83,000.00	1,872.00	2,022.00	80,978.00
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	49.00	28,500.00	1,365.00	5,998.53	22,501.47
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	0	1,500.00	38.07	1,141.61	358.39
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	0	20,000.00	124.92	8,181.13	11,818.87
10-1-0105-5801	DUES & SUBSCRIPTIONS	0	20,000.00	0	619.99	19,380.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	475.00	3,000.00	245.00	670.00	2,330.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	193.71	273.75	726.25
10-1-0105-5806	SAFETY COMMITTEE	0	7,500.00	223.20	2,603.62	4,896.38
<b>0105 HUMAN RESOURCES DEPT</b>		<b>12,739.73</b>	<b>369,740.00</b>	<b>16,205.76</b>	<b>88,005.53</b>	<b>281,734.47</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-3007	ADVERTISING	1,357.55	8,000.00	0	3,667.85	4,332.15
10-1-0106-3011	AUDIT	0	35,000.00	24,330.75	24,330.75	10,669.25
10-1-0106-3012	LEGAL EXPENSES	100.00	275,000.00	16,561.15	50,160.61	224,839.39
10-1-0106-3014	REFUNDS ON TAXES	0	1,000.00	0	231.63	768.37
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	500.00	0	0	500.00
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	2,420,000.00	0	0	2,420,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC	0	17,469.00	0	17,469.00	0.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	650,000.00	0	0	650,000.00
10-1-0106-5804	DMV STOP EXPENSE	0	0.00	25.00	250.00	-250.00
<b>0106 NON-DEPARTMENTAL</b>		<b>1,457.55</b>	<b>3,406,969.00</b>	<b>40,916.90</b>	<b>96,109.84</b>	<b>3,310,859.16</b>

# INCOME/EXPENSE REPORT

## DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	7,860.39	119,000.00	6,396.92	68,854.39	50,145.61
10-1-0120-1002	SALARIES - OVERTIME	8,771.83	80,000.00	9,323.40	57,554.91	22,445.09
10-1-0120-1004	SALARIES - PART TIME	189.17	14,000.00	94.50	2,410.63	11,589.37
10-1-0120-1010	SALARIES - COMMAND STAFF	11,231.38	275,713.00	22,952.92	125,177.96	150,535.04
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	44,923.98	747,960.00	44,789.72	285,913.18	462,046.82
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	12,853.85	200,797.00	17,858.41	101,479.40	99,317.60
10-1-0120-1013	SALARY - PT DISPATCHERS	0	2,000.00	0	0	2,000.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	35,149.68	420,409.00	25,934.00	195,248.96	225,160.04
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,691.52	21,000.00	1,268.64	10,044.32	10,955.68
10-1-0120-1029	HOLIDAY PAY	13,300.69	68,000.00	13,217.91	38,285.62	29,714.38
10-1-0120-2001	FICA	10,082.15	149,089.00	10,160.83	65,652.94	83,436.06
10-1-0120-2003	RETIREMENT	26,135.28	353,720.00	26,428.78	147,660.74	206,059.26
10-1-0120-2005	MEDICAL PLANS	55,500.48	209,661.00	28,745.55	123,070.61	86,590.39
10-1-0120-2006	GROUP LIFE INSURANCE	779.82	21,744.00	1,460.75	8,310.31	13,433.69
10-1-0120-2007	DISABILITY INSURANCE	105.65	800.00	85.49	464.23	335.77
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	10,650.00	0	10,650.00	0.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	0.24	380.00	3.81	14.51	365.49
10-1-0120-2010	WORKERS COMPENSATION	0	64,244.00	0	64,244.00	0.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	200.00	280.00
10-1-0120-2012	UNIFORMS	10.50	20,000.00	2,727.96	8,957.53	11,042.47
10-1-0120-2013	CLOTHING ALLOWANCE	0	4,050.00	0	3,543.75	506.25
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	5,000.00	0	1,144.00	3,856.00
10-1-0120-3004	REPAIRS & MAINTENANCE	422.52	25,000.00	624.66	2,504.51	22,495.49
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	1,337.22	20,000.00	1,187.46	10,719.41	9,280.59
10-1-0120-5100	ELECTRICAL SERVICE	1,478.58	10,000.00	613.29	4,423.49	5,576.51
10-1-0120-5102	NATURAL GAS/HEATING	180.28	2,000.00	330.43	522.60	1,477.40
10-1-0120-5203	TELECOMMUNICATIONS	2,450.76	35,000.00	1,451.55	14,927.64	20,072.36
10-1-0120-5204	CELLULAR/MOBILE COMMUNICATION	0	0.00	1,948.53	1,948.53	-1,948.53
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	20,763.00	0	20,763.00	0.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	750.00	9,000.00	122.58	316.37	8,683.63
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	547.73	45,000.00	1,877.68	14,037.48	30,962.52
10-1-0120-5411	FUEL EXPENSE	5,123.31	60,000.00	3,823.05	23,022.84	36,977.16
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	33,000.00	0	2,316.83	30,683.17
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	18.25	50,000.00	3,091.73	13,871.05	36,128.95
10-1-0120-5505	FORENSICS EXPENSE	0	11,000.00	73.99	2,153.46	8,846.54
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	0	5,500.00	0	1,275.00	4,225.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	18,000.00	0	300.00	17,700.00
10-1-0120-5520	ASSET FORFEITURE EXPENSES	0	8,500.00	0	0	8,500.00



## INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	15,000.00	0	1,442.53	13,557.47
10-1-0120-5803	PHYSICALS	140.00	3,000.00	280.00	623.00	2,377.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	596.87	40,000.00	3,204.58	15,880.01	24,119.99
10-1-0120-5805	AXON LEASE	0	109,000.00	0	74,473.62	34,526.38
10-1-0120-5806	FLOCK SAFETY LEASE	0	14,000.00	0	14,000.00	0.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	2,655.99	58,000.00	0	22,972.36	35,027.64
10-1-0120-5809	GRANT EXPENSES	0	36,000.00	14,428.50	41,294.75	-5,294.75
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	8,000.00	0	828.75	7,171.25
10-1-0120-7009	CAPITAL OUTLAY	0	941,165.00	64,639.31	114,952.71	826,212.29
<b>0120 POLICE DEPARTMENT</b>		<b>244,328.12</b>	<b>4,365,625.00</b>	<b>309,186.93</b>	<b>1,718,451.93</b>	<b>2,647,173.07</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	15,518.71	213,744.00	16,441.81	102,204.69	111,539.31
10-1-0124-2001	FICA	1,177.66	16,351.00	1,203.42	7,520.97	8,830.03
10-1-0124-2003	RETIREMENT	3,127.79	45,549.00	3,869.14	21,316.97	24,232.03
10-1-0124-2005	MEDICAL PLANS	4,599.06	21,576.00	2,029.17	14,152.89	7,423.11
10-1-0124-2006	GROUP LIFE INSURANCE	112.65	2,800.00	210.18	1,155.99	1,644.01
10-1-0124-2007	DISABILITY INSURANCE	167.90	960.00	88.51	535.60	424.40
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0124-2010	WORKERS COMPENSATION	0	971.00	0	971.00	0.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	960.00	80.00	400.00	560.00
10-1-0124-2012	UNIFORMS	0	1,200.00	0	0	1,200.00
10-1-0124-3007	ADVERTISING	0	2,500.00	0	630.00	1,870.00
10-1-0124-3010	CONTRACT/TECHNICAL SERVICES	0	10,000.00	0	2,911.25	7,088.75
10-1-0124-5309	PROPERTY INSURANCE	0	654.00	0	654.00	0.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	521.16	1,000.00	134.00	150.36	849.64
10-1-0124-5411	FUEL EXPENSE	121.91	1,800.00	0	444.84	1,355.16
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	10,000.00	0	10,646.23	-646.23
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	0	1,500.00	-144.64	359.35	1,140.65
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	250.00	0	173.53	76.47
10-1-0124-5802	DEMOLITION COSTS	0	10,000.00	0	0	10,000.00
10-1-0124-5803	REIMBURSE FEES	0	200.00	0	30.60	169.40
10-1-0124-5804	DEPARTMENTAL SUPPLIES	0	1,500.00	0	263.22	1,236.78
10-1-0124-5805	STORMWATER / E&S	1,680.00	10,000.00	0	1,440.00	8,560.00
<b>0124 CODE COMPLIANCE OFFICIAL</b>		<b>27,106.84</b>	<b>353,555.00</b>	<b>23,911.59</b>	<b>165,961.49</b>	<b>187,593.51</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	27,997.29	398,688.00	32,046.81	194,651.37	204,036.63
10-1-0126-1002	SALARIES - OVERTIME	2,203.56	20,000.00	1,823.61	8,724.49	11,275.51
10-1-0126-2001	FICA	2,261.96	32,030.00	2,559.31	15,493.50	16,536.50
10-1-0126-2003	RETIREMENT	5,252.85	84,960.00	7,322.56	40,393.92	44,566.08
10-1-0126-2005	MEDICAL PLANS	15,008.70	61,663.00	9,455.78	34,072.10	27,590.90
10-1-0126-2006	GROUP LIFE INSURANCE	205.57	5,223.00	392.20	2,157.10	3,065.90
10-1-0126-2007	DISABILITY INSURANCE	314.03	1,920.00	168.65	1,026.81	893.19
10-1-0126-2009	UNEMPLOYMENT INSURANCE	3.68	80.00	0	0	80.00
10-1-0126-2010	WORKERS COMPENSATION	0	17,027.00	0	17,027.00	0.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	200.00	280.00
10-1-0126-2012	UNIFORMS	0	2,000.00	0	700.00	1,300.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	4,200.00	0	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	0	12,000.00	0	3,000.00	9,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	7,269.06	110,000.00	9,518.76	46,343.88	63,656.12
10-1-0126-5203	TELECOMMUNICATIONS	207.51	3,470.00	533.36	2,613.77	856.23
10-1-0126-5309	PROPERTY INSURANCE	0	10,886.00	0	10,886.00	0.00
10-1-0126-5407	STREET MAINTENANCE	13,051.70	1,800,000.00	517,893.58	1,120,835.87	679,164.13
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	4,273.15	40,000.00	4,478.82	31,776.42	8,223.58
10-1-0126-5411	FUEL EXPENSE	1,980.64	35,000.00	475.43	11,937.61	23,062.39
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	0	9,000.00	72.55	72.55	8,927.45
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	16,074.00	4,800.37	6,342.22	9,731.78
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	155.73	2,500.00	209.94	997.69	1,502.31
10-1-0126-7009	CAPITAL OUTLAY	0	3,793,182.00	71,000.00	302,349.00	3,490,833.00
	<b>0126 STREET MAINTENANCE</b>	<b>80,225.43</b>	<b>6,460,383.00</b>	<b>662,791.73</b>	<b>1,853,701.30</b>	<b>4,606,681.70</b>

## INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	12,276.64	165,414.00	12,730.25	79,412.62	86,001.38
10-1-0132-1002	SALARIES - OVERTIME	947.34	8,500.00	870.74	2,110.11	6,389.89
10-1-0132-2001	FICA	1,006.11	13,304.00	1,037.39	6,317.36	6,986.64
10-1-0132-2003	RETIREMENT	2,398.70	35,250.00	3,013.08	16,609.74	18,640.26
10-1-0132-2005	MEDICAL PLANS	6,157.97	24,323.00	3,563.23	12,916.31	11,406.69
10-1-0132-2006	GROUP LIFE INSURANCE	85.66	2,167.00	162.66	894.63	1,272.37
10-1-0132-2007	DISABILITY INSURANCE	131.28	760.00	70.17	425.59	334.41
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0132-2010	WORKERS COMPENSATION	0	11,553.00	0	11,553.00	0.00
10-1-0132-2012	UNIFORMS	0	1,100.00	0	300.00	800.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	1,800.00	0	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	30,000.00	36.33	82.31	29,917.69
10-1-0132-5309	PROPERTY INSURANCE	0	2,653.00	0	2,653.00	0.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	3,779.20	25,000.00	615.51	7,332.04	17,667.96
10-1-0132-5411	FUEL EXPENSE	1,687.25	25,000.00	0	3,028.39	21,971.61
10-1-0132-5504	TRAVEL - MEETINGS/EDUCATION	0	0.00	0	100.00	-100.00
10-1-0132-6000	WASTE COLLECTION FEE	0	385,000.00	67,341.13	170,656.49	214,343.51
10-1-0132-7000	LANDFILL TIPPING FEES	12,720.40	10,000.00	1,513.30	5,020.54	4,979.46
	<b>0132 SOLID WASTE</b>	<b>41,190.55</b>	<b>741,864.00</b>	<b>90,953.79</b>	<b>320,312.13</b>	<b>421,551.87</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	13,577.90	188,513.00	14,729.28	92,604.52	95,908.48
10-1-0133-1002	SALARIES - OVERTIME	0	1,500.00	2,522.19	2,553.69	-1,053.69
10-1-0133-2001	FICA	1,034.27	14,536.00	1,309.87	7,357.52	7,178.48
10-1-0133-2003	RETIREMENT	1,968.97	40,172.00	3,827.84	21,386.65	18,785.35
10-1-0133-2005	MEDICAL PLANS	4,283.50	17,336.00	3,000.84	8,996.68	8,339.32
10-1-0133-2006	GROUP LIFE INSURANCE	98.54	2,470.00	187.56	1,037.46	1,432.54
10-1-0133-2007	DISABILITY INSURANCE	148.78	1,070.00	79.80	482.48	587.52
10-1-0133-2009	UNEMPLOYMENT INSURANCE	5.00	40.00	0	0	40.00
10-1-0133-2010	WORKERS COMPENSATION	0	2,693.00	0	2,693.00	0.00
10-1-0133-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	200.00	280.00
10-1-0133-2012	UNIFORMS	0	600.00	0	300.00	300.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	1,800.00	0	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	1,140.73	10,000.00	0	11,144.49	-1,144.49
10-1-0133-5100	ELECTRICAL SERVICE	699.71	10,000.00	865.17	4,123.10	5,876.90
10-1-0133-5102	HEATING	358.28	5,000.00	455.78	909.84	4,090.16
10-1-0133-5203	TELECOMMUNICATIONS	118.90	3,500.00	194.88	553.81	2,946.19
10-1-0133-5309	PROPERTY INSURANCE	0	445.00	0	445.00	0.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	1,235.81	20,000.00	1,629.77	10,025.50	9,974.50
10-1-0133-5411	FUEL EXPENSE	112.57	800.00	0	316.20	483.80
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	300.00	0	100.37	199.63
10-1-0133-5801	DUES & SUBSCRIPTIONS	0	7,500.00	0	0	7,500.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	0	36,100.00	5,603.00	12,620.89	23,479.11
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	1,317.29	1,700.00	0	0	1,700.00
10-1-0133-7009	CAPITAL OUTLAY	0	0.00	0	15,103.00	-15,103.00
<b>0133 FLEET MAINTENANCE</b>		<b>26,140.25</b>	<b>366,555.00</b>	<b>34,445.98</b>	<b>193,854.20</b>	<b>172,700.80</b>

# INCOME/EXPENSE REPORT

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	6,901.74	139,723.00	10,696.33	61,761.60	77,961.40
10-1-0134-1002	SALARIES - OVERTIME	0	500.00	125.81	386.59	113.41
10-1-0134-2001	FICA	530.17	10,741.00	815.61	4,806.83	5,934.17
10-1-0134-2003	RETIREMENT	935.40	29,775.00	2,640.74	13,279.13	16,495.87
10-1-0134-2005	MEDICAL PLANS	3,835.14	27,127.00	2,625.20	10,657.27	16,469.73
10-1-0134-2006	GROUP LIFE INSURANCE	50.09	1,830.00	136.74	681.93	1,148.07
10-1-0134-2007	DISABILITY INSURANCE	78.71	920.00	60.19	309.69	610.31
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	50.00	0	0	50.00
10-1-0134-2010	WORKERS COMPENSATION	0	1,638.00	0	1,638.00	0.00
10-1-0134-2012	UNIFORMS	0	600.00	0	200.00	400.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	1,800.00	0	600.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	7,872.62	60,000.00	44,204.41	240,353.87	-180,353.87
10-1-0134-3010	CONTRACT/TECHNICAL SERVICES	0	30,000.00	2,782.41	11,664.14	18,335.86
10-1-0134-3015	ENGINEERING	5,165.00	10,000.00	0	500.00	9,500.00
10-1-0134-5100	ELECTRICAL SERVICE	3,675.63	30,000.00	592.48	7,318.21	22,681.79
10-1-0134-5102	HEATING	188.13	7,000.00	270.53	450.15	6,549.85
10-1-0134-5309	PROPERTY INSURANCE	0	33,666.00	0	14,347.00	19,319.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	0	7,500.00	0	234.44	7,265.56
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	1,000.00	0	68.99	931.01
10-1-0134-5411	FUEL EXPENSE	105.92	1,000.00	0	403.84	596.16
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	0	800.00	0	2,421.41	-1,621.41
10-1-0134-7009	CAPITAL OUTLAY	0	1,200,000.00	0	332,946.03	867,053.97
10-1-0134-7804	DEBT SERVICE	0	166,676.00	0	82,110.94	84,565.06
	<b>0134 FACILITY MAINTENANCE</b>	<b>29,338.55</b>	<b>1,762,346.00</b>	<b>64,950.45</b>	<b>787,140.06</b>	<b>975,205.94</b>

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	25,176.48	354,285.00	24,874.00	160,576.99	193,708.01
10-1-0450-1002	SALARIES - OVERTIME	0	2,000.00	0	0	2,000.00
10-1-0450-2001	FICA	1,908.08	27,256.00	1,855.14	12,269.32	14,986.68
10-1-0450-2003	RETIREMENT	3,949.09	75,498.00	6,017.06	34,315.51	41,182.49
10-1-0450-2005	MEDICAL PLANS	13,956.90	59,611.00	9,579.48	29,688.57	29,922.43
10-1-0450-2006	GROUP LIFE INSURANCE	180.32	4,641.00	312.52	1,773.85	2,867.15
10-1-0450-2007	DISABILITY INSURANCE	279.75	1,430.00	135.42	877.65	552.35
10-1-0450-2009	UNEMPLOYMENT INSURANCE	7.20	70.00	0	0	70.00
10-1-0450-2010	WORKERS COMPENSATION	0	5,878.00	0	5,878.00	0.00
10-1-0450-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	200.00	280.00
10-1-0450-2012	UNIFORMS	0	2,500.00	0	700.00	1,800.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	4,200.00	0	2,100.00	2,100.00
10-1-0450-3004	REPAIRS & MAINTENANCE	4,579.85	105,000.00	7,067.07	67,409.26	37,590.74
10-1-0450-5100	ELECTRICAL SERVICE	2,409.15	25,000.00	1,978.87	9,874.18	15,125.82
10-1-0450-5203	TELECOMMUNICATIONS	437.85	5,720.00	569.15	3,069.60	2,650.40
10-1-0450-5309	PROPERTY INSURANCE	0	3,207.00	0	3,207.00	0.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	0	8,000.00	836.21	5,981.54	2,018.46
10-1-0450-5411	FUEL EXPENSE	392.28	8,000.00	0	1,754.70	6,245.30
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	0	75.00	1,925.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	250.00	0	0	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	1,000.00	0	0	1,000.00
10-1-0450-7009	CAPITAL OUTLAY	133,915.34	282,000.00	21,675.00	103,118.37	178,881.63
	<b>0450 PARKS AND GROUNDS</b>	<b>187,232.29</b>	<b>978,026.00</b>	<b>74,939.92</b>	<b>442,869.54</b>	<b>535,156.46</b>

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	41.68	6,000.00	75.00	233.36	5,766.64
10-1-0451-5100	ELECTRICAL SERVICE	865.09	16,000.00	746.61	6,622.08	9,377.92
10-1-0451-5102	HEATING	125.34	3,000.00	205.93	400.96	2,599.04
	<b>0451 LIBRARY</b>	<b>1,032.11</b>	<b>25,000.00</b>	<b>1,027.54</b>	<b>7,256.40</b>	<b>17,743.60</b>



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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	7,604.00	0	7,603.20	0.80
10-1-0920-5607	REGIONAL AIRPORT	0	25,000.00	0	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	15,250.00	0	0	15,250.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	0	360,000.00	30,048.37	96,404.78	263,595.22
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	200,000.00	0	200,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	100,000.00	0	100,000.00	0.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	700.00	1,025,000.00	0	776,250.00	248,750.00
10-1-0920-5617	SOUTH HILL BREAD BOX	0	10,000.00	0	10,000.00	0.00
10-1-0920-5618	LAB BUS	0	70,802.00	0	35,401.00	35,401.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	4,000.00	0	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	20,000.00	0	20,000.00	0.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	24,000.00	0	24,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	9,000.00	0	0	9,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	500.00	500.00	500.00	0.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	5,000.00	0	5,000.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	0	500,000.00	0	76,409.72	423,590.28
	<b>0920 COMMUNITY DEVELOPMENT</b>	<b>700.00</b>	<b>2,376,156.00</b>	<b>30,548.37</b>	<b>1,380,568.70</b>	<b>995,587.30</b>
	<b>GENERAL FUND Expenditure Totals</b>	<b>742,298.44</b>	<b>22,884,115.00</b>	<b>1,500,786.87</b>	<b>7,781,583.05</b>	<b>15,102,531.95</b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-2-5000-0001	WATER SALES	259,960.92	1,700,000.00	151,466.20	944,364.21	-755,635.79
30-2-5000-0002	WATER CONNECTION FEES	2,000.00	16,000.00	6,000.00	17,000.00	1,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	5,880.06	40,000.00	2,876.80	24,355.36	-15,644.64
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	1,972.00	20,000.00	1,069.52	6,765.12	-13,234.88
30-2-5000-0006	PENALTIES-PAST DUE SALES	9,156.08	75,000.00	5,519.43	28,720.67	-46,279.33
30-2-5000-0007	INTEREST ON DEPOSITS	12,063.19	100,000.00	0	32,394.80	-67,605.20
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	17,470.00	1,455.90	7,279.50	-10,190.50
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	8,735.00	727.95	3,639.75	-5,095.25
30-2-5000-0010	SEPTIC TANK HAULERS FEE	11,910.03	60,000.00	12,889.39	91,647.15	31,647.15
30-2-5000-0011	SET UP FEE - BULK WATER	0	200.00	0	0	-200.00
30-2-5000-0013	CUT ON / TRANSFER FEES	11,600.00	50,000.00	3,650.00	20,170.00	-29,830.00
30-2-5000-0016	LEACHATE TREATMENT	32,114.63	425,000.00	0	138,031.42	-286,968.58
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	2,576,924.00	0	0	-2,576,924.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	7,338,288.00	0	0	-7,338,288.00
30-2-5000-0025	MISCELLANEOUS INCOME	7,307.75	2,000.00	746.35	289,623.95	287,623.95
30-2-5000-0031	SEWER SALES	223,579.47	1,472,000.00	129,188.17	806,003.21	-665,996.79
30-2-5000-0032	SEWER CONNECTION FEES	3,000.00	24,000.00	0	15,000.00	-9,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	492,580.00	0	0	-492,580.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	4,258,603.00	0	0	-4,258,603.00
30-2-5000-0580	SALE OF PROPERTY	0	15,000.00	0	0	-15,000.00
<b>WATER &amp; SEWER FUND Revenue Totals</b>		<b>582,727.98</b>	<b>18,691,800.00</b>	<b>316,003.51</b>	<b>2,427,160.43</b>	<b>-16,264,639.57</b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	7,997.17	158,686.00	12,730.69	77,214.19	81,471.81
30-1-6000-1002	SALARIES - OVERTIME	181.29	9,000.00	1,084.90	3,262.58	5,737.42
30-1-6000-1010	INCENTIVE	0	9,700.00	0	0	9,700.00
30-1-6000-2001	FICA	621.42	12,828.00	1,036.06	6,115.52	6,712.48
30-1-6000-2003	RETIREMENT	1,288.39	33,816.00	2,980.90	16,187.11	17,628.89
30-1-6000-2005	MEDICAL PLANS	4,118.39	32,172.00	3,714.09	12,710.01	19,461.99
30-1-6000-2006	GROUP LIFE INSURANCE	46.44	2,079.00	158.17	856.32	1,222.68
30-1-6000-2007	DISABILITY INSURANCE	106.02	530.00	46.91	284.49	245.51
30-1-6000-2009	UNEMPLOYMENT INSURANCE	2.08	30.00	0	0.00	30.00
30-1-6000-2010	WORKERS COMPENSATION	0	3,537.00	0	3,537.00	0.00
30-1-6000-2012	UNIFORMS	0	1,600.00	0	200.00	1,400.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	1,800.00	0	600.00	1,200.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	6,590.66	150,000.00	12,099.03	42,761.39	107,238.61
30-1-6000-3010	CONTRACT/TESTING SERVICES	772.12	7,000.00	940.25	3,739.47	3,260.53
30-1-6000-3015	ENGINEERING	0	5,000.00	0	0	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	297.59	3,500.00	423.28	2,227.47	1,272.53
30-1-6000-5203	TELECOMMUNICATIONS	220.07	2,000.00	274.45	1,467.29	532.71
30-1-6000-5309	PROPERTY INSURANCE	0	9,342.00	0	11,183.00	-1,841.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	0	4,500.00	20.63	290.15	4,209.85
30-1-6000-5411	FUEL EXPENSE	306.41	5,000.00	0	815.26	4,184.74
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	8,000.00	0	7,842.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	45.03	655.03	1,344.97
30-1-6000-5700	WATER TANK MAINTENANCE	0	90,000.00	0	77,943.41	12,056.59
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	0	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	150.00	600.00	0	0	600.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	4,450,000.00	4,811.68	50,773.99	4,399,226.01
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	7,302.65	0.00	0	0	0.00
30-1-6000-7009	CAPITAL OUTLAY	134,285.00	1,250,000.00	58,264.04	911,260.52	338,739.48
30-1-6000-7050	WATER PURCHASES - RRSA	0	1,300,000.00	106,333.26	528,013.82	771,986.18
30-1-6000-7804	DEBT SERVICE	0	352,519.00	0	454,211.36	-101,692.36
	<b>6000 WATER DISTRIBUTION SYSTEMS</b>	<b>164,285.70</b>	<b>7,905,439.00</b>	<b>204,963.37</b>	<b>2,214,151.38</b>	<b>5,691,287.62</b>
30-1-6040-8600	TRANSFER TO OTHER FUNDS	0	81,250.00	0	0	81,250.00
	<b>6040 Total</b>	<b>0.00</b>	<b>81,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,250.00</b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	11,332.59	158,686.00	12,532.62	79,415.65	79,270.35
30-1-6050-1002	SALARIES - OVERTIME	233.03	9,000.00	1,282.87	3,460.47	5,539.53
30-1-6050-2001	FICA	871.02	12,828.00	1,036.06	6,342.95	6,485.05
30-1-6050-2003	RETIREMENT	1,868.76	33,816.00	2,980.90	16,727.34	17,088.66
30-1-6050-2005	MEDICAL PLANS	5,722.75	32,172.00	6,720.93	18,304.11	13,867.89
30-1-6050-2006	GROUP LIFE INSURANCE	73.14	2,079.00	158.15	883.44	1,195.56
30-1-6050-2007	DISABILITY INSURANCE	112.82	530.00	90.00	543.04	-13.04
30-1-6050-2009	UNEMPLOYMENT INSURANCE	1.63	30.00	0	0.00	30.00
30-1-6050-2010	WORKERS COMPENSATION	0	2,191.00	0	2,191.00	0.00
30-1-6050-2012	UNIFORMS	0	1,600.00	0	400.00	1,200.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,200.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	6,784.81	125,000.00	4,095.64	48,715.78	76,284.22
30-1-6050-3015	ENGINEERING	740.00	20,000.00	0	0	20,000.00
30-1-6050-5100	ELECTRICAL SERVICE	1,813.20	35,000.00	3,163.36	12,297.76	22,702.24
30-1-6050-5203	TELECOMMUNICATIONS	40.01	500.00	0	0	500.00
30-1-6050-5309	PROPERTY INSURANCE	0	8,112.00	0	7,962.00	150.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	852.00	25,000.00	0	8,648.52	16,351.48
30-1-6050-5411	FUEL EXPENSE	1,119.46	10,000.00	0	5,579.95	4,420.05
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	440.63	-240.63
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6050-7009	CAPITAL OUTLAY	19,776.97	7,765,903.00	56,896.97	1,183,121.19	6,582,781.81
30-1-6050-7804	DEBT SERVICE	0	950,784.00	0	0.00	950,784.00
	<b>6050 SEWER COLLECTION SYSTEM</b>	<b>51,342.19</b>	<b>9,200,831.00</b>	<b>88,957.50</b>	<b>1,396,233.83</b>	<b>7,804,597.17</b>
30-1-6940-8600	TRANSFER TO OTHER FUNDS	0	81,250.00	0	0	81,250.00
	<b>6940 Total</b>	<b>0.00</b>	<b>81,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,250.00</b>

# INCOME/EXPENSE REPORT

DECEMBER 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	22,692.04	349,847.00	24,502.89	151,144.82	198,702.18
30-1-7000-1002	SALARIES - OVERTIME	0	2,000.00	0	286.50	1,713.50
30-1-7000-1004	SALARIES - PART TIME	1,012.18	11,000.00	1,265.23	3,795.68	7,204.32
30-1-7000-2001	FICA	1,796.16	27,758.00	1,963.94	11,961.69	15,796.31
30-1-7000-2003	RETIREMENT	4,601.27	74,552.00	5,923.06	32,616.28	41,935.72
30-1-7000-2005	MEDICAL PLANS	6,929.59	40,034.00	3,261.08	16,751.14	23,282.86
30-1-7000-2006	GROUP LIFE INSURANCE	164.63	4,583.00	312.68	1,715.21	2,867.79
30-1-7000-2007	DISABILITY INSURANCE	243.52	1,600.00	130.53	788.44	811.56
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0	80.00	1.07	3.62	76.38
30-1-7000-2010	WORKERS COMPENSATION	0	4,280.00	0	4,430.00	-150.00
30-1-7000-2012	UNIFORMS	0	300.00	0	400.00	-100.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	2,400.00	0	1,200.00	1,200.00
30-1-7000-3004	REPAIRS & MAINTENANCE	13,027.00	175,000.00	7,558.62	45,732.93	129,267.07
30-1-7000-3010	CONTRACT/TESTING SERVICES	2,886.20	35,000.00	0	15,486.52	19,513.48
30-1-7000-3012	LEGAL EXPENSES	0	20,000.00	0	0	20,000.00
30-1-7000-3015	ENGINEERING	0	50,000.00	0	0	50,000.00
30-1-7000-5100	ELECTRICAL SERVICE	8,593.59	130,000.00	16,033.73	51,043.39	78,956.61
30-1-7000-5203	TELECOMMUNICATIONS	228.66	3,950.00	352.27	2,149.56	1,800.44
30-1-7000-5309	PROPERTY INSURANCE	0	10,718.00	0	10,718.00	0.00
30-1-7000-5405	CLEANING & JANITORIAL	0	500.00	0	0	500.00
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	0	5,000.00	18.59	163.32	4,836.68
30-1-7000-5411	FUEL EXPENSE	56.75	15,000.00	2,572.58	6,369.77	8,630.23
30-1-7000-5413	DEQ FEES	0	25,000.00	0	11,218.00	13,782.00
30-1-7000-5415	CHEMICALS	0	22,000.00	0	4,439.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	781.00	12,000.00	3,456.08	5,164.21	6,835.79
30-1-7000-5419	DISPOSAL EXPENSE	0	60,000.00	7,314.71	20,491.81	39,508.19
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	0	10,000.00	104.00	2,618.61	7,381.39
30-1-7000-5804	DEPARTMENTAL SUPPLIES	0	2,000.00	379.53	459.91	1,540.09
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	0	2,000.00	0	107.73	1,892.27
30-1-7000-7009	CAPITAL OUTLAY	0	207,000.00	0	49,268.00	157,732.00
30-1-7000-7804	DEBT SERVICE	0	119,428.00	0	0.00	119,428.00
<b>7000 WASTEWATER TREATMENT PLANT</b>		<b>63,012.59</b>	<b>1,423,030.00</b>	<b>75,150.59</b>	<b>450,524.14</b>	<b>972,505.86</b>
<b>WATER &amp; SEWER FUND Expenditure Totals</b>		<b>278,640.48</b>	<b>18,691,800.00</b>	<b>369,071.46</b>	<b>4,060,909.35</b>	<b>14,630,890.65</b>

**Items for Approval**  
South Hill Town Council Meeting  
January 12, 2026

1. Town Manager Report
  - a. Town Hall Audio/Visual Upgrades
  - b. South Hill Town Council Code of Ethics

# Agenda Item A

To: Mayor and Town Council  
From: Town Manager  
Date: January 12, 2026  
Re: Town Hall Audio/Visual Upgrades

Town Council previously expressed a collective interest in resuming live streaming and recording of Town Council meetings once operations return to Town Hall following completion of remediation and restoration efforts. In response, staff have been working with our contracted third-party IT vendor and their partners to evaluate the existing setup and develop a more efficient, long-term solution.

The intent has been to reconfigure the current system, update equipment to meet current standards, and ensure the system can be managed and maintained by properly trained and readily available IT technicians, rather than relying on temporary or piecemeal solutions.

As a result of this effort, staff received a proposal from Nexus Network Technologies to refresh the data infrastructure throughout the entire Town Hall building at a cost of \$29,461. Staff also received a quote from Smarter Systems to install public meeting room audio/visual (A/V) equipment in Council Chambers in the amount of \$167,138. Together, these upgrades would allow for reliable live streaming and recording of Town Council meetings upon our return to Town Hall.

Funding for both proposals is available in the current FY26 budget.

## **Recommended Motion**

I move to accept the proposals from Nexus Network Solutions and Smarter Systems totaling \$196,599 to refresh the data infrastructure and install public meeting room A/V equipment at Town Hall as part of the restoration efforts.

# Agenda Item B

To: Mayor and Town Council  
From: Town Manager  
Date: January 12, 2026  
Re: South Hill Town Council Code of Ethics

The Town of South Hill Town Council Code of Ethics is intended to clearly outline expectations for ethical conduct and decision-making by Council members, and to promote transparency, accountability, and public trust. Having this document in place helps ensure Council actions are guided by shared standards and focused on serving the best interests of the community.

Beginning this year and going forward, Town Council is asked to review and approve the Code of Ethics in January of each calendar year. Once approved, each Council member signs and acknowledges the document as a reaffirmation of their commitment to ethical governance.

## **Recommended Motion**

I move to approve the South Hill Town Council Code of Ethics as presented.





Incorporated 1901

## SOUTH HILL TOWN COUNCIL CODE OF ETHICS

The citizens of South Hill are entitled to a local government that is impartial, ethical, accountable, transparent, and efficient. To uphold these standards, elected officials shall adhere to the following principles:

1. **Adherence to Laws and Policies**

Council Members shall comply with all applicable federal, state, and local laws, as well as the Town's ordinances, policies, and this Code of Ethics.

2. **Commitment to the Public Good**

Decisions and actions by Council Members shall prioritize the welfare of the community over personal interests, ensuring that public office is used for the benefit of all residents.

3. **Respectful Conduct**

Members shall conduct themselves with civility and respect towards colleagues, staff, and the public, refraining from abusive language, personal attacks, or any form of harassment.

4. **Integrity and Honesty**

Council Members are expected to perform their duties with integrity, making decisions based on merit and factual information, and avoiding conflicts of interest.

5. **Transparency and Open Communication**

Deliberations and decision-making processes shall be conducted openly, promoting transparency and fostering public trust.

6. **Confidentiality**

Members shall respect the confidentiality of information received in the course of their duties and shall not disclose such information without proper authorization.

7. **Responsibility to Inform**

Council Members shall share relevant information obtained from external sources with the full Council to support transparency and ensure well-informed decision-making on Town matters.

8. **Respect for Process**

Members shall adhere to established procedures and rules of order, accepting decisions made by the majority while maintaining the right to express dissenting opinions respectfully.

**9. Professional Interaction with Staff**

All significant requests for information or discussion concerning Town business should be directed to the Town Manager, who oversees daily operations and staff management.

**10. Representation of the Council**

When expressing personal views, Members shall clarify that such opinions do not represent the official position of the Council or the Town.

**11. Promotion of a Positive Environment**

Council Members shall foster a welcoming and supportive atmosphere for citizens, businesses, and staff, actively listening to concerns and facilitating appropriate responses.

**12. Ethical Leadership**

Members have a responsibility to uphold and promote ethical standards, serving as role models and addressing unethical behavior when observed.

ADOPTED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2026.

Town of South Hill, Virginia

By: \_\_\_\_\_  
W. M. "Mike" Moody, Mayor

ATTEST:

\_\_\_\_\_  
Leanne Feather, Clerk of Council

## **Reports to Accept as Presented**

South Hill Town Council Meeting

January 12, 2026

1. Police Report
2. Fire Department Report
3. Municipal Services Report
4. Parks, Facilities, and Grounds Report
  - a. Facilities Reservation Calendar
5. Code Compliance Report
  - a. Monthly Report
  - b. Dilapidated Properties
6. Business Development Report
7. Human Resources Report



# South Hill Police Department

103 S. Brunswick Avenue  
South Hill, Virginia 23970



Police Report  
December 2025

## Activity:

	Dec 25	Dec 24	Nov 25
• Traffic Stops	149	170	133
• Traffic Summons Issued	96	135	79
• DUI Arrests	4	4	3
• Reportable/Non-Reportable Vehicle Crashes	44	38	41

## Criminal Reports:

○ Larcenies Reported	16	9	14
○ Larcenies Cleared	9	4	10
○ Assaults Reported	4	8	7
○ Assaults Cleared	4	8	7
○ Murders	0	0	0
○ Clear	0	0	0
○ Break Ins Reported	0	0	0
○ Break Ins Cleared	0	0	0
○ Rapes Reported	0	0	0
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	0	0	0
○ Robberies Cleared	0	0	0
○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0



434-447-3104

Service

Honor



Pride



434-955-2101

Dedication

○ All Other Reportable Offenses	20	25	21
○ All Other Reportable Offenses Cleared	14	16	16

#### **Calls for Service:**

	<b>Dec 25</b>	<b>Dec 24</b>	<b>Nov 25</b>
• Alarms	21	24	26
• Animal Complaints	14	8	26
• Disturbance Calls	23	34	33
• Police Escorts Business/Funeral	16	6	6
• 911 Hang Up Calls/Open Lines	18	34	18
• Vehicle Unlockings	28	21	29
• Vandalisms	0	5	4
• All Other Calls for Service	573	713	524
• Total Calls for Service	672	865	642
• Property Reported Stolen	\$9045	\$80844	\$14817
• Property Recovered	\$4019	\$144328	\$10270

#### **Miscellaneous:**

• Court	0	0	34
• Training Hours	12	96	390
• Warrants Issued/Served	37	56	70
• Inoperative Vehicles Tagged	2	1	4
• Inoperative vehicles Tagged YTD	67	23	65

#### **Administrative News**

The following completed various trainings:

**Cpl. Aaron Petrie – Security & Privacy-General and VCIN Limited Access Recertification – online**

**Donna Burch – Security & Privacy-General and Security & Privacy: Security Role – online**

**Officer Tierney Dailey – Security & Privacy-General and VCIN Limited Access Certification - online**



**South Hill Volunteer Fire Department**  
114 N. Brunswick Ave, South Hill, Virginia 23970  
(434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

**Second Quarter 25-26 Fire Report**

**Activity** **July-2025-December2025**

• Total Alarms	418
• In Town	249
• County District	164
• Out of County	5
• Mutual Aid Given	50
• Automatic Aid Received	76
• Calls Responded to on I -85	87
• Current Volunteer Roster	44
• Average Member Per Call Response	15
• Calls Involving Fire (Structures, Vehicles, Brush, etc.)	58
• Assisting EMS	11
• MVC's	188
• Haz-Mat	35
• Rescue Unlocking	5
• Severe Weather	28
• Other (good intent, wrong location, smoke scares etc.)	51
• False Alarms	42

**Training**

<b><u>Category</u></b>	<b><u>Hours</u></b>	<b><u>Personnel</u></b>	<b><u>Volunteer Hours</u></b>
• Vehicle Extrication	12	14	168
• Apparatus	4	8	32
• Ground Ladders	4	16	64
• Search & Rescue	8	10	80
• EMT	96	6	576

**Fundraising**

- Ladder 7 T-Shirts and Challenge Coins are currently being sold.
- Completed a fall raffle.

## Administrative News

- **Engine 71 (2026):** New – Update. Truck delivery schedule has been updated to early October 2026.
- Our Municipal shop and staff have repaired several units and updated some dated lighting on apparatus.
- Howerton Construction is currently repairing the outdoor grill area, roof, ceiling and adding new lighting.
- Station 7: Update Stairwell roofs repaired, upstairs windows have been replaced, doors are being painted interior, closets are being re organized and we are working on a bunk room layout for upstairs.
- We received 8 new sets of PPE replacing several dated sets that will expire in 2026.
- Update: Grants- We have ordered new Structural Boots for 10 members, a new windshield cutter and fire prevention supplies from the (3) three grants we received.
- Upcoming training schedules for 2026 are extremely busy with (3) three VDFP classes, EMT, and we will begin planning for South Hill to Host the Fall Regional School right here at home. A great opportunity to showcase South Hill, Mecklenburg County and to have the best training possible right here in our backyard. .
- **A Message from South Hill Volunteer Fire Department:** As we kick off another demanding year, our volunteers have truly been tested—and they’ve excelled every single time. From countless calls with our Heavy Rescue and Aerial Trucks to a substantial rise in Technical Rescue responses, the dedication of our team shines brighter than ever. The addition of new and updated equipment has been a game-changer, allowing us to meet these growing demands head-on.

Our commitment to excellence and to serving you—the South Hill community—will never waver. We are deeply grateful for your continued support, which fuels everything we do. Because of YOU, we’ve accomplished incredible things this year.

Call volumes are steady, training, fundraising, and community events stretch our volunteers to their limits. Yet, they continue to show up, give their all, and say thank you for your continued support.

We know that to sustain our agency and protect our town, changes must come. We’re ready to work together—with you—to ensure the highest levels of service and safety. Your support is not just appreciated; it’s essential.

From all of us at SHVFD: thank you. We cannot do this without you.

Thank You!

## South Hill Volunteer Fire Department Annual Budget

2025-2026 Actual								Remaining
Account Number	EXPENSES	July	Q1	Q2	Q3	Q4	TOTALS	
	<b>Department</b>	<b>\$ 1,265,495.00</b>	<b>-\$ 617,369.92</b>	<b>-\$ 258,388.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 389,737.01</b>	31%
10-1-0122-1000	Salaries & Wages FT (3)	\$ 204,317.00	-\$ 51,204.92	-\$ 49,349.04	\$ -	\$ -	\$ 103,763.04	51%
10-1-0122-1004	Salaries & Wages PT (2)	\$ 107,000.00	-\$ 25,160.00	-\$ 23,907.50	\$ -	\$ -	\$ 57,932.50	54%
10-1-0122-1002	Salaries Overtime	\$ 1,000.00	\$ -	-\$ 112.00	\$ -	\$ -	\$ 888.00	89%
10-1-0122-1005	Holiday Incentive	\$ 5,400.00	\$ -	-\$ 4,400.00	\$ -	\$ -	\$ 1,000.00	19%
10-1-0122-2001	FICA	\$ 27,304.00	-\$ 6,430.00	-\$ 4,930.63	\$ -	\$ -	\$ 15,943.37	58%
10-1-0122-2003	Retirement	\$ 41,397.00	-\$ 9,542.50	-\$ 7,556.62	\$ -	\$ -	\$ 24,297.88	59%
10-1-0122-2005	Medical Plans	\$ 32,460.00	-\$ 7,940.40	-\$ 3,461.10	\$ -	\$ -	\$ 21,058.50	65%
10-1-0122-2006	Group Life Insurance	\$ 3,700.00	-\$ 3,480.00	\$ -	\$ -	\$ -	\$ 220.00	6%
10-1-0122-2007	Disability Insurance	\$ 2,000.00	-\$ 1,886.58	\$ -	\$ -	\$ -	\$ 113.42	6%
10-1-0122-2009	Unemployment Insurance	\$ 1,020.00	-\$ 250.00	-\$ 241.62	\$ -	\$ -	\$ 528.38	52%
10-1-0122-2010	Workers Compensation	\$ 23,000.00	-\$ 21,878.40	\$ -	\$ -	\$ -	\$ 1,121.60	5%
10-1-0122-2011	Cell Phone Allowance	\$ 1,500.00	-\$ 370.00	-\$ 300.00	\$ -	\$ -	\$ 830.00	55%
10-1-0122-2012	Uniforms	\$ 7,000.00	-\$ 5,426.93	-\$ 945.34	\$ -	\$ -	\$ 627.73	9%
10-1-0122-3004	Repairs/Maintenance Station	\$ 35,000.00	-\$ 4,177.63	-\$ 3,160.63	\$ -	\$ -	\$ 27,661.74	79%
10-1-0122-7005	Vending Expense	\$ 1,800.00	-\$ 344.78	-\$ 523.11	\$ -	\$ -	\$ 932.11	52%
10-1-0122-7000	Volunteer Supplies	\$ 2,250.00	-\$ 463.86	-\$ 336.57	\$ -	\$ -	\$ 1,449.57	64%
10-1-0122-2014	Gym Repairs/Maintenance	\$ 2,250.00	-\$ 504.11	-\$ 310.26	\$ -	\$ -	\$ 1,435.63	64%
10-1-0122-3006	Office Equipment/Maintenance	\$ 12,000.00	-\$ 5,874.76	-\$ 3,370.54	\$ -	\$ -	\$ 2,754.70	23%
10-1-0122-7047	Personal Protective Equipment	\$ 47,840.00	-\$ 1,385.35	-\$ 28,880.93	\$ -	\$ -	\$ 17,573.72	37%
10-1-0122-5505	PPE Testing	\$ 5,000.00	-\$ 284.53	-\$ 1,080.62	\$ -	\$ -	\$ 3,634.85	73%
10-1-0122-5506	Medical Supplies	\$ 2,500.00	-\$ 347.97	-\$ 623.17	\$ -	\$ -	\$ 1,528.86	61%
10-1-0122-4010	Profesional Services	\$ 12,000.00	-\$ 2,576.49	-\$ 3,170.54	\$ -	\$ -	\$ 6,252.97	52%
10-1-0122-3012	Legal	\$ 1,500.00	-\$ 360.00	-\$ 640.00	\$ -	\$ -	\$ 500.00	33%
10-1-0122-2014	Bank Fees	\$ 1,500.00	-\$ 320.00	-\$ 340.00	\$ -	\$ -	\$ 840.00	56%
10-1-0122-5100	Electrical Service	\$ 24,000.00	-\$ 5,291.06	-\$ 4,870.39	\$ -	\$ -	\$ 13,838.55	58%
10-1-0122-5102	Heating/Cooking	\$ 3,900.00	-\$ 362.64	-\$ 702.30	\$ -	\$ -	\$ 2,835.06	73%
10-1-0122-5203	Telecommunications	\$ 4,500.00	-\$ 1,662.64	-\$ 587.64	\$ -	\$ -	\$ 2,249.72	50%
10-1-0122-5309	Property Insurance	\$ 51,430.00	-\$ 48,680.00	\$ -	\$ -	\$ -	\$ 2,750.00	5%
10-1-0122-5310	Accident & Sickness	\$ 10,947.00	-\$ 9,800.00	\$ -	\$ -	\$ -	\$ 1,147.00	10%
10-1-0122-5405	Cleaning/Janitorial Supplies	\$ 4,200.00	-\$ 800.25	-\$ 1,650.24	\$ -	\$ -	\$ 1,749.51	42%
10-1-0122-5408	Vehicle & Equipment Maintenance	\$ 100,000.00	-\$ 43,249.44	-\$ 33,564.99	\$ -	\$ -	\$ 23,185.57	23%
10-1-0122-7007	Shop Tools/Equipment	\$ 3,000.00	-\$ 1,140.98	-\$ 882.20	\$ -	\$ -	\$ 976.82	33%
10-1-0122-7010	Haz-Mat Supplies	\$ 5,000.00	-\$ 1,584.60	-\$ 1,711.43	\$ -	\$ -	\$ 1,703.97	34%
10-1-0122-5411	Fuel Expense	\$ 30,000.00	-\$ 5,938.58	-\$ 5,830.44	\$ -	\$ -	\$ 18,230.98	61%
10-1-0122-5504	Travel/Meetings & Education	\$ 5,000.00	-\$ 304.16	-\$ 584.67	\$ -	\$ -	\$ 4,111.17	82%
10-1-0122-5807	J.E. Crowder Scholarship	\$ 1,500.00	-\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	0%
10-1-0122-5604	Contribution Fire Calls	\$ 145,000.00	-\$ 105,875.00	-\$ 44,870.00	\$ -	\$ -	-\$ 5,745.00	-4%
10-1-0122-5803	Annual Physicals/Testing	\$ 8,500.00	-\$ 100.00	-\$ 550.00	\$ -	\$ -	\$ 7,850.00	92%
10-1-0122-5804	Departmental Supplies/Mailing	\$ 2,000.00	-\$ 277.86	-\$ 770.12	\$ -	\$ -	\$ 952.02	48%
10-1-0122-5201	Office Supplies	\$ 2,500.00	-\$ 317.70	-\$ 387.64	\$ -	\$ -	\$ 1,794.66	72%



10-1-0122-5805	Safety	\$ 2,500.00	-\$ 111.52	-\$ 960.66	\$ -	\$ -	\$ 1,427.82	57%
10-1-0122-6504	Training	\$ 6,000.00	-\$ 240.68	-\$ 2,540.63	\$ -	\$ -	\$ 3,218.69	54%
10-1-0122-1010	Prevention/Public Education	\$ 8,000.00	-\$ 6,003.60	\$ -	\$ -	\$ -	\$ 1,996.40	25%
10-1-0122-5808	Communications Equipment	\$ 10,000.00	-\$ 1,171.08	-\$ 7,173.70	\$ -	\$ -	\$ 1,655.22	17%
10-1-0122-7008	Apparatus Payments	\$ 180,000.00	-\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	0%
10-1-0122-7009	Capital Outlay	\$ 54,780.00	-\$ 51,643.60	\$ -	\$ -	\$ -	\$ 3,136.40	6%
10-1-0122-6803	DirecTV	\$ 2,500.00	-\$ 566.04	-\$ 565.92	\$ -	\$ -	\$ 1,368.04	55%
10-1-0122-5801	Dues/Subscriptions	\$ 1,500.00	-\$ 148.88	-\$ 340.00	\$ -	\$ -	\$ 1,011.12	67%
10-1-0122-6807	Ladies Auxiliary	\$ 1,000.00	-\$ 180.00	-\$ 345.00	\$ -	\$ -	\$ 475.00	48%
10-1-0122-6809	Childrens Party/Events	\$ 2,800.00	\$ -	-\$ 2,284.70	\$ -	\$ -	\$ 515.30	18%
10-1-0122-6811	Christmas/Awards/Banquet	\$ 12,000.00	-\$ 100.00	-\$ 9,360.64	\$ -	\$ -	\$ 2,539.36	21%
10-1-0122-5407	Billing Services Haz-Mat	\$ 2,200.00	-\$ 110.40	-\$ 214.54	\$ -	\$ -	\$ 1,875.06	85%

# Agenda Item A

To: Mayor and Town Council  
From: Director of Municipal Services  
Date: January 12, 2026  
Re: Municipal Services Projects

The Town crews have been collecting leaves and repairing water leaks.

Several utility projects are under construction and will be for the next thirty days:

- Northeast Waterline- Thompson Street/Alpine Lane to North Mecklenburg Avenue, Right of Way has been cleared, anticipate materials arrival and installation beginning soon.
- Raleigh Avenue sewer extension- Coastal Utilities, Inc. awaiting arrival of materials so construction will begin soon.
- Howerton/Sycamore Neighborhood project- Right of Way has been cleared, materials are on location, construction is beginning.

Continuing to acquire easements for projects:

- Alpine Thompson waterline Project- properties where easements could not be obtained have transitioned to the Court system.
- Plank Road sewer extension- in the attorney's office drafting easement deeds.
- Rt 58 Bypass water and sewer extension- attorney has delivered most of the required easement documents. Attorney continuing to work on the remaining easement deeds. Town is seeking owners agreements for the easements.

This item is for Council information only. No action is required.

# Agenda Item A

To: Mayor and Town Council  
From: Parks/Facilities  
Date: January 12, 2026  
Re: Monthly Update

- Hometown Christmas went well and we are already planning for next year. We will be adding additional electrical power in strategic areas to make it a better experience for everyone involved. We all learned several lessons this year and will grow from the experience.
- Musco has delivered all the equipment for the lights at the basketball court. Installation will begin mid-January within a two to four week timeframe. This project should be completed by the end of February, weather permitting. We received our operations and project manual for this project, if anyone would like an electronic copy.
- The IT project in Town Hall will begin the end of January/ first of February, pending Council approval. Everything is a go and all IT equipment will be upgraded and we will have plenty of potential for future expansion if it's necessary.
- The bid for Town Hall has been completed and advertised, with the bid date being extended to February 9<sup>th</sup>. The pre-bid meeting went well and we've had good communication with potential contractors.
- The Parks crew will be looking at field maintenance to begin for preparing for the spring season. Addition material will be added throughout the fields; this will include edging, warning tracks, adding turface, etc. Of course this is weather permitting.
- Waiting on Barker Construction to begin the dugout project at softball fields one and two. This will hopefully be accomplished this month.
- Facilities crew tried to repair the lights at Shalag Industry and was unsuccessful. All the poles were out on Montgomery Street and a main line was cut from a previous incident as well. The line has been repaired and the bulbs were installed, only to find other issues that have been discovered. A contractor has been contacted and we are waiting for repairs. The Town is currently trying to get Dominion to take over the responsibility of these light poles.

***This item is for Council information only. No action is required.***

## South Hill Facilities Reservation Record 2025

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
2/6/2026	CMH FOUNDATION - MAKAYLA BARNES	OYSTER FUNDRAISER SETUP		ALL DAY	SOUTH HILL EXCHANGE
2/7/2026	CMH FOUNDATION - MAKAYLA BARNES	OYSTER FUNDRAISER		2PM-6PM	SOUTH HILL EXCHANGE
2/21/2026	SOUTH HILL CHAMBER OF COMMERCE	TEAZE CONCERT		1PM-??	SOUTH HILL EXCHANGE
3/20/2026	FLOYD EDMONDS/MCCA	SETUP		ALL DAY	SOUTH HILL EXCHANGE
3/21/2026	FLOYD EDMONDS/MCCA	MCCA FUNDRAISER		ALL DAY	SOUTH HILL EXCHANGE
5/30/2026	WILLIAMS FAMILY COOKOUT	COOKOUT	50	ALL DAY	CENTENNIAL PAVILION
7/18/2026	NORTH VIEW BAPTIST CHURCH	FAMILY & FRIENDS DAY	150	ALL DAY	CENTENNIAL PAVILION
9/2/2026	WHITTLE GROVE BAPTIST CHURCH	CHURCH OUTING	75	ALL DAY	CENTENNIAL PAVILION

PERMIT AND INSPECTION REPORT FOR : DECEMBER 2025

	INSPECTIONS	PERMITS	FEES
BUILDING	19	11	\$9,734.55
MECHANICAL	4	1	\$104.04
PLUMBING	7	3	\$169.32
ELECTRICAL	10	9	\$886.89
FIRE PROT	0	0	\$0.00
SIGN	1	3	\$579.67
LAND DIST	2	0	\$0.00
<b>TOTALS</b>	<b>43</b>	<b>27</b>	<b>\$11,474.47</b>

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$825.87
GENERAL	\$0.00	\$3,524.03

<b>WORK VALUE</b>	<b>\$2,936,002.50</b>	<b>\$218,143,638.71</b>
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<b>FYTD</b>	<b>Fees</b>	<b>\$515,271.06</b>	<b>Work Value</b>	<b>\$105,853,135.16</b>
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**NEW BUSINESSES IN TOWN OF SOUTH HILL**

**12/1/2025 –12/31/2025**

Tobacco Road Country Grill – 1312 W. Danville St. – Restaurant

Murphy US #7624 – 1145 E Atlantic St. – Convenience store and gas station

\*\*Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work						PLUMBING	SIGN	
25-00305	12/01/25	078A12-A-137	500 NORTH LUNENBURG AVENUE	3,605.00	0	PAID:	0.00	25.50
11/14/25	WELSH PETER & WELSH JENNIFER		ELECTRICAL SERV R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Service upgrade								
25-00309	12/04/25	097000-A-023E	1430 GOODES FERRY ROAD	25,628.50	0	PAID:	88.13	0.00
11/20/25	ELLINGTON JENNIFER K & JEREMY R		DETACHED GARAGE U	Util & Misc; Acc & Misc Buildi	0.00	0.00	0.00	0.00
Construct a 24 x 30 detached garage								
25-00310	12/02/25	078A24-A-001A	1431 COUNTRY LANE	103,800.00	0	PAID:	0.00	529.38
11/24/25	58 SOUTH HILL LLC		WIRING	M	0.00	0.00	0.00	0.00
Electrical work for the Wawa underground fuel tanks								
25-00312	12/11/25	078A13-13-C	143 REED CIRCLE	250,000.00	0	PAID:	244.80	0.00
11/25/25	SUPERIOR INVESTMENTS INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Construct a 3 bed/2 bath town house								
25-00313	12/11/25	078A13-13-C	141 REED CIRCLE	250,000.00	0	PAID:	244.80	0.00
11/25/25	SUPERIOR INVESTMENTS INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Construct a 3 bed/2 bath town house								
25-00314	12/11/25	078A13-13-C	145 REED CIRCLE	250,000.00	0	PAID:	244.80	0.00
11/25/25	SUPERIOR INVESTMENTS INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Construct a 3 bed/2 bath townhouse								
25-00315	12/11/25	078A13-13-C	147 REED CIRCLE	250,000.00	0	PAID:	244.80	0.00
11/25/25	SUPERIOR INVESTMENTS INC		NEW RESIDENTIAL		0.00	0.00	0.00	0.00
Construct a 3 bed/ 2 bath townhouse								
25-00316	12/01/25	078A17-29-002-007	106 EAST VIRGINIA STREET	1,200.00	0	PAID:	0.00	25.50
12/01/25	TOWNES MARY LEE		ELECTRICAL SERV R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Upgrade to 200 amp service								
25-00317	12/17/25	098000-A-077B	150 ARNOLD DRIVE	1,602,000.00	0	PAID:	8,190.60	0.00
12/02/25	AHIP VA SOUTH HILL PROPERTIES LLC		REMOD EXIST STR R-1	Residential; Hotels, Motels, B	0.00	0.00	0.00	0.00
Renovation of an existing and operatinhotel. Scope of exterior work include a ne porte cochere and exterior paint.								
Interior public space upgrades include new partitions. Guestrooms to include new millwork & finishes.								

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
25-00318	12/03/25	078A12-40-009	711 NORTH BRUNSWICK AVENUE	9,000.00	0	PAID:	66.30	0.00	66.30
12/03/25	CROWDER JIMMIE K & CROWDER REBECCA	SOLAR PANELS	R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Roof mounted solar							0.00	0.00	
25-00319	12/03/25	078A12-A-144	211 NORTH BRUNSWICK AVENUE	4,500.00	0	PAID:	0.00	0.00	25.50
12/03/25	LEHMAN ANGELA M	WATSEW LATERALS	R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Replace waterline from meter to house							25.50	0.00	
25-00320	12/03/25	078A12-40-009	711 NORTH BRUNSWICK AVENUE	4,000.00	0	PAID:	0.00	25.50	25.50
12/03/25	CROWDER JIMMIE K & CROWDER REBECCA	WIRING			0.00		0.00	0.00	0.00
wiring for solar panel							0.00	0.00	
25-00321	12/03/25	078A25-A-007B	1120 EAST ATLANTIC STREET	4,900.00	0	PAID:	0.00	0.00	99.96
12/03/25	MDC COAST 11 LLC	SIGN INSTALL	M	Mercantile	0.00		0.00	0.00	0.00
Install 2 new signs							0.00	99.96	
25-00322	12/03/25	078A21-A-006A	1312 WEST DANVILLE STREET	2,000.00	0	PAID:	0.00	0.00	25.50
12/03/25	QF, LLC	SIGN INSTALL	M	Mercantile	0.00		0.00	0.00	0.00
Install new sign							0.00	25.50	
25-00323	12/05/25	078A08-06-003	1710 NORTH MECKLENBURG AVENUE	39,530.00	0	PAID:	0.00	0.00	454.21
12/04/25	RACETRAC PETROLEUM	SIGN INSTALL	M	Mercantile	0.00		0.00	0.00	0.00
Install 14 signs for new RaceTrac							0.00	454.21	
25-00324	12/15/25	078A17-53-002	120 NORTH MECKLENBURG AVENUE	35,000.00	0	PAID:	198.90	0.00	198.90
12/05/25	HURT AND SONS, LLC	INTERIOR REPAIR	M	Mercantile	0.00		0.00	0.00	0.00
Emergency repair							0.00	0.00	
25-00325	12/15/25	078A20-A-004B	1413 PLANK ROAD	5,200.00	0	PAID:	30.60	0.00	30.60
12/15/25	PARKER OIL COMPANY INCORPORATED	DEMOLITION	R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Demo existing house							0.00	0.00	
25-00326	12/15/25	078A13-A-024	724 NORTH MECKLENBURG AVENUE	1,000.00	0	PAID:	0.00	25.50	25.50
12/15/25	SINGH JASWANT				0.00		0.00	0.00	0.00
Upgrading electrical service							0.00	0.00	
25-00327	12/16/25	078A15-05-2	1122 PLANK RD	6,500.00	0	PAID:	0.00	77.01	77.01



January 5, 2026  
09:08 AM

TOWN OF SOUTH HILL  
Permit Fee Report by Permit No

Page No: 3

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional	Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
12/16/25	SOUTHSIDE OUTREACH GROUP INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Plumbing for new home							0.00	0.00	
25-00328	12/16/25 078A15-05-2		1122 PLANK RD		12,000.00	0	PAID:	0.00	104.04
12/16/25	SOUTHSIDE OUTREACH GROUP INC		NEW RESIDENTIAL			0.00	0.00	0.00	104.04
HEAT PUMP WITH DUCTWORK FOR NEW HOME							0.00	0.00	
25-00329	12/16/25 078A15-05-2		1122 PLANK RD		6,000.00	0	PAID:	0.00	67.32
12/16/25	SOUTHSIDE OUTREACH GROUP INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Plumbing for new house							67.32	0.00	
25-00330	12/16/25 078A18-02-057A		515 FRANKLIN STREET		7,000.00	0	PAID:	47.00	47.00
12/16/25	EDMONDS JESSE W		STORAGE BLDG U	Util & Misc; Acc & Misc Buildi		0.00	0.00	0.00	0.00
Install a 12 x 32 storage shed							0.00	0.00	
25-00331	12/17/25 078A17-42-005-005A		109 EAST MAIN STREET		0.00	0	PAID:	0.00	25.50
12/17/25	ARNOLD R T & HARPER JAMES M EST		RECONNECTION IN			0.00	0.00	0.00	0.00
Reconnection Inspection							0.00	0.00	
25-00332	12/18/25 098000-A-077B		150 ARNOLD DRIVE		25,000.00	0	PAID:	0.00	127.50
12/17/25	AHIP VA SOUTH HILL PROPERTIES LLC		PLUMBING REMOD R-1	Residential; Hotels, Motels, B		0.00	0.00	0.00	0.00
Remodel hotel							0.00	0.00	
25-00333	12/18/25 098000-A-077B		150 ARNOLD DRIVE		15,000.00	0	PAID:	0.00	76.50
12/17/25	AHIP VA SOUTH HILL PROPERTIES LLC		PLUMBING REMOD R-1	Residential; Hotels, Motels, B		0.00	0.00	0.00	0.00
Converting 17 tubs to showers. Replacsnsks like for like.							76.50	0.00	
25-00334	12/19/25 078A22-01-E-016		803 WESTOVER AVENUE		900.00	0	PAID:	0.00	25.50
12/19/25	SIMMONS, MATTHEW M & SHANNON G		ELECTRICAL SERV R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Upgrade service to 200 amp							0.00	0.00	
25-00335	12/23/25 078A11-22-007		924 FOREST HILL DRIVE		22,239.00	0	PAID:	133.82	133.82
12/22/25	BALL JOHN D & BRENDA E		ENCAPSULATE CRA R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Encapsulate crawlspace							0.00	0.00	

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TOWN OF SOUTH HILL  
Permit Fee Report by Permit No

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				2,936,002.50	0	PAID: 9,734.55	886.89	11,474.47
					0.00	0.00	0.00	104.04
						169.32	579.67	
					PERMIT COUNT:	11	9	27
						0	0	1
						3	3	

\*NOTE: This report contains only PAID & WAIVED fees.

Range: First to Last			Range of Building Codes: First to Last				
Activity Date Range: 12/01/25 to 12/31/25		Activity Type Range: First to Last					
Application Id	Insrt/Dc-Blk/Lot		Property Location	Owner Name	Phone	Permit No	
Building Code	Activity Type	Inspector	Date	Start Time	End Time	Actual Time	Status
6261 SIGN	078A25-01-A FINAL INSPECTIO		1145 12/08/25	EAST ATLANTIC STREET		30AIP SOUTH HILL, LLC PASS	25-00063
6278 BUILDING	078A25-01-A FINAL INSPECTIO		1145 12/08/25	EAST ATLANTIC STREET		30AIP SOUTH HILL, LLC PASS	25-00080
6281 LAND DISTURB	078A11-26-005 FINAL INSPECTIO		RALEIGH AVE 12/04/25			ROCK RIVER, INC PASS	25-00083
6294 BUILDING	078A25-01-A FINAL INSPECTIO		1145 12/08/25	EAST ATLANTIC STREET		30AIP SOUTH HILL LLC PASS	25-00096
6298 BUILDING	078A11-26-004 FINAL INSPECTIO		447 12/04/25	RALEIGH AVE		ROCK RIVER, INC PASS	25-00100
6299 BUILDING	078A11-26-005 FINAL INSPECTIO		431 12/04/25	RALEIGH AVE		ROCK RIVER, INC PASS	25-00101
6311 BUILDING	078A06-19-008 FINAL INSPECTIO		123 12/31/25	HOLLYDALE LANE		GASKINS ANTHONY AND EMELITA GASKINS PASS	25-00113
6356 BUILDING	078A08-07-002 SLAB INS		210 12/02/25	TUNSTALL ROAD		MICROSOFT CORPORATION PASS	25-00157
6362 PLUMBING PLUMBING	078A08-07-002 PLB ROUGH IN PLB ROUGH IN		210 12/11/25 12/15/25	TUNSTALL ROAD		MICROSOFT CORPORATION PASS PASS	25-00163
6389 ELECTRICAL	078A11-26-004 FINAL INSPECTIO		447 12/04/25	RALEIGH AVE		ROCK RIVER, INC PASS	25-00190
6409 ELECTRICAL	078A11-26-005 FINAL INSPECTIO		431 12/04/25	RALEIGH AVE		ROCK RIVER, INC PASS	25-00210
6411 PLUMBING	078A11-26-005 FINAL INSPECTIO		431 12/04/25	RALEIGH AVE		ROCK RIVER, INC PASS	25-00212

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6412 PLUMBING	078A11-26-004 FINAL INSPECTIO		447 RALEIGH AVE 12/04/25			ROCK RIVER, INC PASS			25-00213
6413 MECHANICAL	078A11-26-004 FINAL INSPECTIO		447 RALEIGH AVE 12/04/25			ROCK RIVER, INC PASS			25-00214
6414 MECHANICAL	078A11-26-005 FINAL INSPECTIO		431 RALEIGH AVE 12/04/25			ROCK RIVER, INC PASS			25-00215
6416 LAND DISTURB	078A25-01-A FINAL INSPECTIO		1145 EAST ATLANTIC STREET 12/08/25			30AIP SOUTH HILL, LLC PASS			25-00217
6418 MECHANICAL	078A25-01-A FINAL INSPECTIO		1145 EAST ATLANTIC STREET 12/08/25			30AIP SOUTH HILL, LLC PASS			25-00219
6471 BUILDING	078A12-A-002 FINAL INSPECTIO		711 CHAPTICO ROAD 12/12/25			LYNN CHARLES A JR & SAVELLI-LYNN FI PASS			25-00271
6480 PLUMBING	078A24-A-001A PLB ROUGH IN		1431 COUNTRY LANE 12/04/25			58 SOUTH HILL LLC PASS			25-00280
6483 PLUMBING	078A06-19-008 PLB FINAL		123 HOLLYDALE LANE 12/31/25			GASKINS ANTHONY & GASKINS EMELITA PASS			25-00283
6484 BUILDING	078A24-A-001A FOOTING INS		1431 COUNTRY LANE 12/22/25			58 SOUTH HILL LLC PASS			25-00284
6487 MECHANICAL	078A06-19-008 FINAL INSPECTIO		123 HOLLYDALE LANE 12/31/25			GASKINS ANTHONY & GASKINS EMELITA PASS			25-00287
6488 ELECTRICAL	078A06-19-008 ELEC FINAL		123 HOLLYDALE LANE 12/31/25			GASKINS ANTHONY & GASKINS EMELITA PASS			25-00288
6495 BUILDING	078A17-05-005A FOOTING INS		415 WEST MAIN STREET 12/01/25			TOWN OF SOUTH HILL PASS			25-00295
BUILDING	FRAMING INS		12/10/25			PASS			
BUILDING	SLAB INS		12/17/25			PASS			
BUILDING	SLAB INS		12/18/25			PASS			

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
BUILDING	FINAL INSPECTIO		12/29/25				PASS		
6498 BUILDING	078A12-42-009-034 FINAL INSPECTIO		626 NORTH LUNENBURG AVENUE 12/01/25			GRUTTEMAYER KEITH R & CRAWFORD MIC	PASS		25-00298
6501 BUILDING BUILDING	097000-A-023E FRAMING INS INSULATION INS		1430 GOODES FERRY ROAD 12/18/25 12/18/25			ELLINGTON JENNIFER K & JEREMY R	PASS PASS		25-00301
6505 ELECTRICAL	078A12-A-137 FINAL INSPECTIO		500 NORTH LUNENBURG AVENUE 12/04/25			WELSH PETER & WELSH JENNIFER	PASS		25-00305
6510 ELECTRICAL	078A24-A-001A ELE ROUGH IN		1431 COUNTRY LANE 12/22/25			58 SOUTH HILL LLC	PASS		25-00310
6512 BUILDING	078A13-13-C FOOTING INS		141 REED CIRCLE 12/18/25			SUPERIOR INVESTMENTS INC	PASS		25-00313
6513 BUILDING	078A13-13-C FOOTING INS		143 REED CIRCLE 12/18/25			SUPERIOR INVESTMENTS INC	PASS		25-00312
6516 ELECTRICAL	078A17-29-002-007 FINAL INSPECTIO		106 EAST VIRGINIA STREET 12/03/25			TOWNES MARY LEE	PASS		25-00316
6518 BUILDING	078A12-40-009 FINAL INSPECTIO		711 NORTH BRUNSWICK AVENUE 12/22/25			CROWDER JIMMIE K & CROWDER REBECCA	PASS		25-00318
6519 ELECTRICAL	078A12-40-009 FINAL INSPECTIO		711 NORTH BRUNSWICK AVENUE 12/22/25			CROWDER JIMMIE K & CROWDER REBECCA	PASS		25-00320
6520 PLUMBING	078A12-A-144 FINAL INSPECTIO		211 NORTH BRUNSWICK AVENUE 12/03/25			LEHMAN ANGELA M	PASS		25-00319
6526 ELECTRICAL	078A13-A-024 ELE METER BASE		724 NORTH MECKLENBURG AVENU 12/17/25			SINGH JASWANT	PASS		25-00326
6531 ELECTRICAL	078A17-42-005-005A FINAL INSPECTIO		109 EAST MAIN STREET 12/17/25			ARNOLD R T & HARPER JAMES M EST	PASS		25-00331

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TOWN OF SOUTH HILL  
Permit Activity Report by Application Id

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Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location			Owner Name		Phone	Permit No
Building Code	Activity Type		Date	Start Time	End Time	Actual Time	Status		
6534 ELECTRICAL	078A22-01-E-016 ELEC FINAL		803 WESTOVER AVENUE 12/29/25			SIMMONS, MATTHEW M & SHANNON G PASS			25-00334

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TOWN OF SOUTH HILL  
Permit Activity Report by Application Id

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Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location		Owner Name		Phone	Permit No
Building Code	Activity Type		Date	Start Time	End Time	Actual Time	Status	

Activity Type Totals:

ELE METER BASE:	1	ELE ROUGH IN:	1	ELEC FINAL:	2	FINAL INSPECTIO:	25	FOOTING INS:	4
FRAMING INS:	2	INSULATION INS:	1	PLB FINAL:	1	PLB ROUGH IN:	3	SLAB INS:	3

Building Code Totals:

BUILDING:	19	ELECTRICAL:	10	LAND DISTURB:	2	MECHANICAL:	4	PLUMBING:	7
SIGN:	1								

Total Activities:	43	Total Permits:	37
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Inspector Totals:

None: 43

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned



# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

## Completed Dilapidated Properties

### Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
702 Brook Ave	Allen	Repairs Complete
704 Brook Ave	Allen	Repairs Complete
703 Robertson	Allen	Repairs Complete
705 Robertson	Allen	Repairs Complete
109 East 3rd	Allen	Repairs Complete
107 East 3rd	Allen	Repairs Complete
112 Windsor Street	Windy Hills	Repairs Complete
617 West Danville	Luddy	Repairs Complete
225 Circle Drive	Circle Drive LLC	Repairs Complete
110 Windsor Street	Windy Hill	Repairs Complete
107 NORTH WEST	ELDAGBEAR LLC	Repairs Complete
719 East Ferrell	South Hill Partners LLC	Repairs Complete
409 South Hill Ave	Feggins Funeral Home Inc.	Repairs Complete
120 A/B Matthews	AAR Investments	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
704 Goodes Ferry	K. Bugg	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
<i>106 East Virginia</i>	<i>S &amp; M Townes</i>	<i>Repairs Complete</i>
<i>808 Virginia Ave</i>	<i>K. Kelly</i>	<i>Repairs Complete</i>

## Completed Dilapidated Properties

### Program Start Date: 4-16-2016

<i>507 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>701 Forest Lane</i>	<i>Duffer</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>513 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>103 North West</i>	<i>Eldagbear LLC</i>	<i>Repairs Complete</i>
<i>210 Park Lane</i>	<i>Taylor</i>	<i>Repairs Complete</i>
<i>881 Powell Drive</i>	<i>Cig 48 Pinewood LLC</i>	<i>Repairs Complete</i>
<i>110 North Mecklenburg</i>	<i>Brown Home Rentals</i>	<i>Repairs Complete</i>
<i>509 North Mecklenburg</i>	<i>Hope Estates LLC</i>	<i>Repairs Complete</i>

## DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	Rot, peeling paint, damaged rain gutters	10/2025	01/2026	NO	OWNER OCCUPIED
1287 West Danville Street	R. Thomas	Roof, chimney, rotting woodwork, foundation masonry	10/2025	01/2026	YES	IN COURT
202 Windsor Street	D. Helms	Fascia, porch ceiling, porch columns	07/2025	01/2026	NO	OWNER OCCUPIED
416 Fairview Avenue	R. & A. Soyars	Overgrowth, carport, trash/debris	10/2025	01/2026	NO	RENTAL
701 Virginia Street	Revis	Rot in fascia and windows	10/2025	01/2026	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	Rot in fascia and windows, broken windows, fallen gutters	10/2025	01/2026	YES	RENTAL
904 West Main Street	A. Harris & Others	Rot in porch, fascia and windows. Roof issues.	10/2025	01/2026	YES	RENTAL
228 Clay Street	C. Purcell	Rot in porch, fascia and windows, broken windows, missing siding	10/2025	01/2026	YES	RENTAL
211 East Atlantic Street	P. Duffer	Painting windows/scraping paint	10/2025	01/2026	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	10/2025	01/2026	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	10/2025	01/2026	YES	RENTAL
315 West Danville Street	P. Duffer	Building posted as unsafe	10/2025	01/2026	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	Rot, front porch foundation, roof, unstable structure	10/2025	01/2026	YES	RENTAL
901 Goodes Ferry Road	W. Rook	Siding and paint, roof, fascia, rake board, chimney	10/2025	01/2026	YES	RENTAL
510 Moseley Lane	B. Ashworth; <span>sold</span>	Over grown lot, peeling paint, broken windows, wood rot	10/2025	01/2026	NO	OWNER OCCUPIED
704 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
706 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
103 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
101 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
110 East Third Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	YES	RENTAL
108/110 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
106 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	10/2025	01/2026	NO	RENTAL
456 Old Hwy 58	W. Thomas	Roof, rot and paint, overgrowth	10/2025	01/2026	YES	MULTIPLE HEIR
212 Windsor Street	B. Jeffries	Overgrowth, trash and debris, porsh, trim and shutters	08/2025	01/2026	YES	RENTAL
509 Pleasant Street	M. Schooler; <span>foreclosure</span>	Tarp on roof, rot in fascia and windows, peeling paint	10/2025	01/2026	YES	RENTAL
1225 Plank Road	P. Duffer	Broken windows, wood rot, porch damage, roof issues, peeling paint	10/2025	01/2026	YES	RENTAL
1217 Plank Road	P. Duffer	Broken windows, peeling paint	10/2025	01/2026	YES	RENTAL
1003 Plank Road	Plank Property, LLC	Peeling paint	10/2025	01/2026	NO	NEWMART BUILDERS
703 North Mecklenburg Avenue	Rainey	Peeling paint	10/2025	01/2026	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	Peeling paint	10/2025	01/2026	YES	RENTAL WAREHOUSE
800 Goodes Ferry	S&S Mecklenburg	rusty water tanks, collapsed roof on out buildings	10/2025	01/2026	NO	OLD BGF BUILDING
209 East Atlantic	J. Stanley	Rotten wood, peeling paint	10/2025	01/2026	NO	RENTAL
1524 West Danville	J. Stanley	Rotten wood, peeling paint, broken windows	10/2025	01/2026	YES	COMMERCIAL BUILDING
804 Plank Road	AMN Rentals	Broken windows, peeling paint, rotten wood	10/2025	01/2026	NO	RENTAL
914 West Main	W. Tisdale	Peeling paint, rotten wood	10/2025	01/2026	NO	OWNER OCCUPIED
808A West Main	R. Walker	Peeling paint, rotten wood	09/2025	01/2026	NO	OWNER OCCUPIED
625 West Danville	M. Luddy	Paint, open brick	10/2025	01/2026	NO	OWNER OCCUPIED
128 South Mecklenburg	J. Martin	Gutters, paint, Structural Repair	10/2025	02/2026	NO	MARTIN COLLECTION
126 West Main	M. Brown	Peeling paint	10/2025	02/2026	NO	BROWN'S AUTOMOTIVE
404 West Danville	P. Duffer	Structural repair, peeling paint, rust	10/2025	02/2026	NO	OWNER OCCUPIED
326 West Atlantic	W. Khan & Z. Inshan	Roof collapse, Rotten wood, Peeling paint	12/2025	04/2026	NO	OWNER OCCUPIED
<span>As of December 2025</span>						

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
SECTION 106 UNSAFE STRUCTURES OR STRUCTURES UNFIT FOR HUMAN OCCUPANCY						
106.3.1 Vacating unsafe structure. If the code official determines there is actual and immediate danger to the occupants or public, or when life is endangered by the occupancy of an unsafe structure, the code official shall be authorized to order the occupants to immediately vacate the unsafe structure.						



# Agenda Item A

To: Mayor and Town Council  
From: Business Development Manager  
Date: January 12, 2026  
Re: Monthly Update

- The business incentives applications remain steady. We have completed 16 projects, currently working on 2 active projects, and onboarding 2 new projects.
- I have been working with 2 prospective businesses looking at locations in the downtown area. One has found a location, so we are working with the building owner on upfit plans and the second business we are still working with to find an ideal location.
- We are continuing the push of information and prospective sites to potential retailers and restaurants.
- The Town Manager and I met with a landowner and broker on a prospective new commercial development. We will keep the Council informed as this development progresses.
- I have reached out to several real estate professionals in the area to get more insight into the current housing market. Due to multiple factors rental prices are starting to come down but home sales remains strong. We are continuing to work with housing developers on meeting market demands in the area.

This item is for Council information only. No action is required.

# Agenda Item A

To: Mayor and Town Council  
From: Human Resources Manager  
Date: December 29, 2025  
Re: HR Report for January 2026

## **HR UPDATE:**

Last month, the Town hosted an Employee Christmas Luncheon, bringing staff and Counselors together to celebrate the season and express appreciation for their hard work throughout the year. Employees and Counselors enjoyed a delicious lunch and festive atmosphere, made even more special by several of our own talented employees who shared their musical gifts through holiday melodies. The luncheon provided a meaningful opportunity for colleagues to relax, connect and celebrate the spirit of the holidays together.

## **YEARS OF SERVICE:**



Congratulations to Paul Jones, Police Sergeant, for ten (10) years of service and dedication to the Town of South Hill. We appreciate his loyalty to the Town of South Hill.

## **EMPLOYMENT NEWS:**

We are very pleased to welcome Thomas Jimmerson (TJ) to the South Hill Police Department as Detective, effective January 12, 2026. TJ is no stranger to the Town as he began his career here in South Hill as a Police Officer in 2013.

The Town is currently recruiting for the following positions:

Maintenance Operator – Streets Department  
Maintenance Operator – Parks & Recreation  
Trainee Operator – Waste Water Treatment Plant